Town of New Portland

Code Enforcement Officer-Stipend position

This position enforces local, state, and federal laws and codes relating to the protection of public health, welfare, and land use. Essential duties are to administer the development, permitting and code enforcement process by reviewing plans and permit applications, inspecting construction projects, and resolving violations of applicable state and local regulations.

Candidates should possess thorough knowledge of code enforcement principles, practices and methods as applicable to a municipal setting; working knowledge of applicable laws, standards and regulations relating to various land use, nuisance and public safety codes; working knowledge of inspection techniques; and knowledge of the field of building construction. This candidate should also have considerable knowledge of local, state and federal development regulations governing land use and planning, building and plumbing, and plumbing construction, and ability to interpret same, and ability to recognize code violations and to take appropriate enforcement action.

A complete job description is available at the Town Office, as well as applications.

 This is a stipend position. Applicants should send cover letter, resume and references by March 20, 2025 to Stacie Rundlett, Town Manager, Town of New Portland, 901 River Rd., New Portland, ME 04961or via email to:  *newportlandtownmanager@gmail.com*