Financial Statements

Town of New Portland, Maine

December 31, 2022

Contents

Town of New Portland, Maine

December 31, 2022

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Independent Auditors' Report

To the Board of Selectboard Town of New Portland New Portland, Maine

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of New Portland, Maine, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of New Portland, Maine, as of December 31, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Town of New Portland, Maine, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of New Portland, Maine's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of Town of New Portland, Maine's internal control. Accordingly, no such opinion is
 expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of New Portland, Maine's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Town of New Portland, Maine's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Findy Power + Company Professional Association

Portland, Maine February 27, 2023

Management's Discussion and Analysis

Town of New Portland, Maine

As management of the Town of New Portland, Maine, we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2022. The Town's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

Financial Highlights

- The Town's assets exceeded liabilities by \$1,854,950 as of December 31, 2022, compared to \$1,706,838 as of December 31, 2021.
- The Town's governmental funds General Fund Balance was \$924,500 as of December 31, 2022, compared to \$755,478 as of December 31, 2021.

Overview of the Financial Statements

The Management's Discussion and Analysis introduces the Town's basic financial statements. The basic financial statements include three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The Town also includes in this report supplemental information to the basic financial statements.

Government-wide Financial Statements

The government-wide financial statements include a Statement of Net Position and a Statement of Activities. These statements provide information about the activities of the Town as a whole and present both a long-term and short-term view of the Town's finances. Financial reporting at this level is similar to the accounting used by most private-sector companies.

The Statement of Net Position includes all assets and liabilities, with the difference reported as net position. Over time, increases or decreases in the Town's net position is one indicator of whether its financial health is improving or deteriorating. Evaluation of the overall economic health requires other non-financial factors, such as changes in the Town's property tax base and the condition of the Town's roads, as well as many others.

The Statement of Activities reports the current year change in net position. This statement includes all of the current year's revenues and expenses regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities are divided into two kinds of activities:

• Governmental activities: Most of the Town's basic services are reported here, including the police, fire, general administration, streets, and ambulance. Sales taxes, franchise fees, fines, and state and federal grants finance most of these activities.

Town of New Portland, Maine

 Business-type activities: if the Town charges a fee to customers to help it cover all or most of the cost of certain services it provides.

The Town as Trustee

Reporting the Town's Fiduciary Responsibilities

We exclude these activities from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

THE TOWN AS A WHOLE

For the year ended December 31, 2022, net position changed as follows:

	Governmental <u>Activities</u>					
Beginning net position Increase in net position	\$ 1,706,838 148,112					
Ending net position	\$ 1,854,950					

Governmental Activities

To aid in the understanding of the Statement of Activities, some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense) revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the Town's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants. Some of the individual line item revenues reported for each function are:

General government Building and pluming permits, clerk fees, marriage licenses, and interest

on taxes.

Public works State highway aid grant.

Health and sanitation State general assistance reimbursements.

All other governmental revenues are reported as other revenues. It is important to note that all taxes are classified as general revenues even if restricted for a specific purpose.

Town of New Portland, Maine

Fund Financial Statements

For governmental activities, these statements focus on how services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside of the government.

Financial Analysis of the Town as a Whole - Government-wide Financial Statements

The following schedule is a summary of net position for the years ended December 31, 2022 and December 31, 2021:

	Governmental Activities								
	<u>2022</u>	<u>2021</u>	Change						
Current and other assets	\$ 1,193,568	\$ 1,044,988	\$ 148,580						
Capital assets	1,018,502	1,092,737	(74,235)						
Total Assets	2,212,070	2,137,725	74,345						
Long-term liabilities	335,041	403,874	(68,833)						
Other liabilities	22,079	27,013	(4,934)						
Total Liabilities	357,120	430,887	(73,767)						
Net position:									
Net investment in capital	assets								
net of related debt	683,461	688,863	(5,402)						
Restricted	23,659	23,609	50						
Unrestricted	1,147,830	994,366	153,464						
	\$ 1,854,950	\$ 1,706,838	\$ 148,112						

Town of New Portland, Maine

The following schedule is a summary of the statement of activities for the years ended December 31, 2022 and December 31, 2021:

	Governmental Activities							
		2022	<u>(</u>	<u>Change</u>				
Revenues:								
Program revenues:								
Charges for services	\$	49,422	\$	56,285	\$	(6,863)		
Operating grants and								
contributions		39,273		37,921		1,352		
General revenues:								
Property taxes	1	,485,491	1	1,579,133		(93,642)		
Excise taxes		192,660		182,554		10,106		
Intergovernmental		339,525		285,106		54,419		
Interest		73		74		(1)		
Miscellaneous		10,292		83,120		(72,828)		
Loss of disposal of fixed asset		-		(2,292)		2,292		
Total Revenues	2	,116,736	2	2,221,901	((105,165)		
Expenses:								
General								
General government		238,584		220,517		18,067		
Public safety		119,059		72,293		46,766		
Public works		474,947		496,413		(21,466)		
Health and sanitation		62,436		61,442		994		
Education		825,552		834,363		(8,811)		
Unclassified		237,456		210,557		26,899		
Interest on debt		10,590		14,132		(3,542)		
Total Expenses	1	,968,624	1	1,909,717	_	58,907		
Change in Net Position	\$	148,112	\$	312,184	\$	(164,072)		

Town of New Portland, Maine

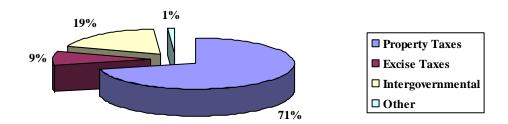
Financial Analysis of the Town's Funds - Fund Financial Statements

Our analysis of the Town's major funds begins with the fund financial statements and provides detailed information about the most significant funds-not the Town as a whole. Some funds are required to be established by State law. However, many other funds are established to help control and manage money for particular purposes or to show the Town is meeting legal responsibilities for using certain taxes, grants, and other money. The Town reports governmental funds and a proprietary fund.

• Governmental funds - Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship, or differences, between governmental activities, reported in the Statement of Net Position and the Statement of Activities, and governmental funds in reconciliation at the bottom of the fund financial statements.

The Town's general fund operating revenues on a budgetary basis were as follows:

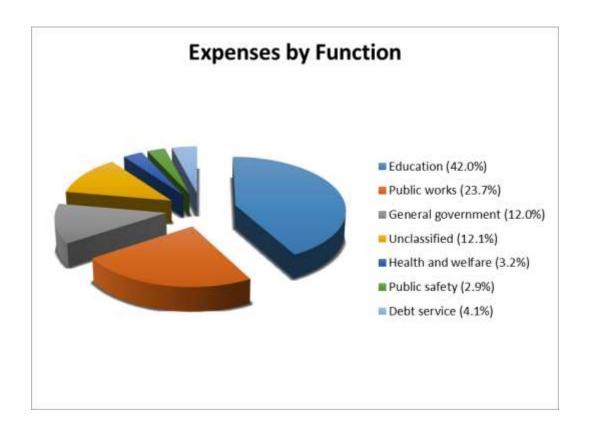
				Increase (decrease			
Revenue	FY 202	22 Amount	Percent of Total	from F	Y 2021		
Property Taxes	\$	1,498,491	71%	\$	(122,642)		
Excise Taxes		192,660	9%		10,106		
Intergovernmental		410,310	19%		50,205		
Other		28,202	<u>1%</u>		(74,125)		
Total Revenue	\$	2,129,663	<u>100%</u>	<u>\$</u>	(136,456)		



Town of New Portland, Maine

The Town's general fund operating fund expenditures on a budgetary basis were as follows:

			Percent of	Increase	(decrease)
Expenditures	FY 2022 Amount		Total	from I	FY 2021
Education	\$	825,552	42%	\$	(8,811)
Public works		466,372	24%		(21,052)
General government		235,085	12%		8,954
Unclassified		237,456	12%		26,899
Health and welfare		62,436	3%		994
Public safety		56,898	3%		(6,953)
Debt service		79,878	<u>4%</u>		(1,717)
Total Expenditures	\$	1,963,677	<u>100%</u>	\$	(1,686)



Town of New Portland, Maine

Capital Assets

As of December 31, 2022, the Town of New Portland's investment in capital assets for its governmental activities amounted to \$1,812,419 for 2022 and \$1,808,319 for 2021. This investment includes land, buildings, equipment, and vehicles. The most significant addition for 2022 was construction to the storage container.

	Activ	Increase		
	<u>2022</u>	<u>2021</u>	<u>(I</u>	Decrease)
Land	\$ 19,491	\$ 19,491	\$	-
Construction in process	-	-		-
Land improvements	47,458	47,458		-
Buildings and improvements	818,693	818,693		-
Vehicles and equipment	 926,777	 922,677		4,100
Totals at cost	\$ 1,812,419	\$ 1,808,319	\$	4,100
Total accum depreciation	 793,917	 715,582		78,335
Net Capital Assets	\$ 1,018,502	\$ 1,092,737	\$	(74,235)

Long Term Liabilities

At year-end, the Town had \$335,041 in outstanding bonds and notes payable balances compared to \$403,874 last year. The town did not borrow any additional funds during the year. Principal payments on existing notes totaled \$68,833 during the year.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, visit the Town Office in New Portland or call 628-4441.

Statement of Net Position

Town of New Portland, Maine

As of December 31, 2022

Assets		Governmental Activities
Cash		\$ 976,492
		,
Taxes receivable		174,801
Tax liens receivable		22,274
Accounts receivable		20,000
Capital assets, net of accumulated depreciation		1,018,502
	Total Assets	2,212,069
Liabilities		
Accounts payable		8,531
Accrued interest payable		2,069
Taxes paid in advance		11,479
Long-term liabilities:		,
Portion due or payable within one year:		
Bond and notes payable		70,726
Portion due or payable after one year:		,
Bond and notes payable		264,315
	Total Liabilities	357,120
	Total Liabilities	337,120
Net Position		
Net investment in capital assets		683,461
Restricted, expendable		21,959
Restricted, nonspendable		1,700
Unrestricted		1,147,829
	Total Net Position	\$ 1,854,949

Statement of Activities

Town of New Portland, Maine

For the Year Ended December 31, 2022

			Program Revenues					
Function/Drograms	-	Evmongog		narges for	Operating Grants and			Governmental
Function/Programs	_	Expenses		Services	Contributions			Activities
Governmental Activities:	ф	220 505	ď	17.010	¢.		Φ	(220 (75)
General government	\$	238,585	\$	17,910	\$	-	\$	(220,675)
Public safety		119,059		31,512		-		(87,547)
Public works		474,947		-		37,000		(437,947)
Health and sanitation		62,436		-		2,273		(60,163)
Education		825,552		-		-		(825,552)
Unclassified		237,456		-		-		(237,456)
Interest on long-term debt	_	10,590						(10,590)
Total Governmental Activities	\$	1,968,625	\$	49,422	\$	39,273		(1,879,930)
Ta. Int Int	xes: Pro Exc ergo eres	perty						1,485,491 192,660 339,525 73 10,292
				Total Ge	neral	Revenues		2,028,041
						et Position		148,111
Ne	t po	sition at beg		g of year et Position	at Er	ıd of Year	\$	1,706,838 1,854,949

Balance Sheet - Governmental Funds

Town of New Portland, Maine

As of December 31, 2022

	General		Other Governmental Funds		Go	Total vernmental Funds
Assets	Φ	007.007	Φ	(0.605	Φ	077.6 400
Cash	\$	907,807	\$	68,685	\$	976,492
Taxes receivable		174,801		-		174,801
Tax liens receivable		22,274		_		22,274
Accounts receivable		20,000		_		20,000
Due from other funds		26,627				26,627
Total Assets	\$	1,151,509	\$	68,685	\$	1,220,194
Liabilities, Deferred Inflows of Resources and Fur Liabilities	ıd E	Balances				
Accounts payable	\$	8,531	\$	-	\$	8,531
Taxes paid in advance		11,479		-		11,479
Due to other funds		-		26,627		26,627
Total Liabilities		20,010		26,627		46,637
Deferred Inflows of Resources						
Unavailable revenue - property taxes		207,000		_		207,000
Total Deferred Inflows of Resources		207,000		-		207,000
Fund Balances Nonspendable:						
Permanent Fund		-		1,700		1,700
Restricted: Permanent Fund Assigned:		-		21,959		21,959
Special Revenue Fund		_		18,399		18,399
General Fund		136,213		-		136,213
Unassigned:		130,213				150,215
General Fund		788,286		_		788,286
Total Fund Balances		924,499		42,058		966,557
Total Liabilities, Deferred Inflows of						
Resources and Fund Balances	<u>\$</u>	1,151,509	\$	68,685	\$	1,220,194

Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position

Town of New Portland, Maine

As of December 31, 2022

Total Fund Balances - Governmental Funds			\$ 966,557
Amounts reported for governmental activities in the Statement of Net Position are different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of capital assets, net of accumulated depreciation is:			1,018,502
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under the accrual metho. The balance in unavailable revenue - property taxes in the	d.		207.000
governmental funds as a deferred inflow is: Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term and related liabilities at year-end consist of:			207,000
Bonds and note payable Accrued interest payable	\$	(335,041) (2,069)	(337,110)
Total Net Position - Governmental Activities			\$ 1,854,949

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds

Town of New Portland, Maine

For the Year Ended December 31, 2022

	General		Other Governmental Funds		Total Governmenta Funds	
Revenues						
Taxes						
Property	\$	1,498,491	\$	-	\$	1,498,491
Excise		192,660		-		192,660
Intergovernmental		410,310		-		410,310
Miscellaneous		28,202		73		28,275
Total Revenues		2,129,663		73		2,129,736
Expenditures						
Current						
General government		235,086		-		235,086
Public safety		56,898		-		56,898
Public works		466,372		-		466,372
Health and welfare		62,436		-		62,436
Education		825,552		-		825,552
Unclassified		237,456		-		237,456
Debt service - principal		68,833		-		68,833
- interest		11,045		-		11,045
Total Expenditures		1,963,678		-		1,963,678
Revenues Over Expenditures		165,985		73		166,058
Other Financing Sources (Uses)						
Operating transfers in		3,036		-		3,036
Operating transfers out		-		(3,036)		(3,036)
Total Other Financing Sources (Uses)		3,036		(3,036)		-
Revenues and Other Sources Over (Under) Expenditures and Other Uses		169,021		(2,963)		166,058
Fund balances at beginning of year		755,478		45,021		800,499
Fund Balances at End of Year	<u>\$</u>	924,499	<u>\$</u>	42,058	\$	966,557

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

Town of New Portland, Maine

As of December 31, 2022

Net Change in Fund Balances - Total Governmental Funds	\$	166,058
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital asset additions as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense differed from capital asset additions in the current period:		
Capital asset additions \$ 4,100		
Depreciation expense (78,335))	(74,235)
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under the accrual method. The current year change in unavailable revenue - property tax revenue reported in the governmental funds and not in the Statement of Activities is:		(13,000)
Bond proceeds and entering into capital lease obligations provide current resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. This is the amount by which repayments differed from proceeds from borrowing in the current period:		
Principal portion of debt payments		68,833
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.		
Change in accrued interest payable		455

See accompanying independent auditors' report and notes to financial statements.

\$ 148,111

Change in Net Position of Governmental Activities

Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - General Fund (Budgetary Basis)

Town of New Portland, Maine

For the Year Ended December 31, 2022

						Variance with		
	_	Budgeted	An		Actual Amounts		Final Budget	
		Original		Final		dgetary Basis)	Posit	ive (Negative)
Revenues								
Taxes								
Property	\$	1,477,734	\$	1,477,734	\$	1,498,491	\$	20,757
Excise		160,000		160,000		192,660		32,660
Intergovernmental		222,552		222,552		372,238		149,686
Miscellaneous		15,867		15,867		27,902		12,035
Total Revenues		1,876,153		1,876,153		2,091,291		215,138
Expenditures								
Current								
General government		216,639		216,639		235,086		(18,447)
Public safety		85,183		85,183		56,898		28,285
Public works		502,245		502,245		466,372		35,873
Health and welfare		61,986		61,986		62,436		(450)
Education		825,552		825,552		825,552		-
Unclassified		222,204		222,204		237,456		(15,252)
Debt service - principal		74,009		74,009		68,833		5,176
- interest		11,045		11,045		11,045		
Total Expenditures		1,998,863		1,998,863		1,963,678		35,185
Revenues Over (Under) Expenditures		(122,710)		(122,710)		127,613		250,323
Other Financing Sources (Uses)								
Operating transfers in		37,000		37,000		43,841		6,841
Operating transfers out		(11,000)		(11,000)		(11,000)		-
Utilization of assigned balances		36,813		36,813		-		(36,813)
Utilization of unassigned balances		100,000		100,000				(100,000)
Total Other Financing Sources (Uses)		162,813	_	162,813		32,841		(129,972)
Revenues and Other Sources Over								
Expenditures and Other Uses	\$	40,103	\$	40,103		160,454	\$	120,351
Fund balance at beginning of year (budgetary basis)						700,374		
Fund Balance a	at E	and of Year (E	Bud	getary Basis)	\$	860,828		

Notes to Financial Statements

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies

The Town of New Portland, Maine was incorporated in 1808 and operates under a Selectboard - Town Manager form of government. The accounting policies of the Town of New Portland conform to generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments. The more significant accounting policies established in GAAP and used by the Town are discussed below.

Principles Determining Scope of Reporting Entity

The basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity, as set forth in GAAP include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Town holds the corporate powers of the organization
- the Town appoints a voting majority of the organization's board
- the Town is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Town
- there is fiscal dependency by the organization on the Town

Based on the aforementioned criteria, the Town of New Portland has no component units.

Basis of Presentation

Government-wide Financial Statements

The statement of net assets and statement of activities report information about the reporting government as a whole. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the Government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which are considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures.

Governmental Activities

Governmental funds are identified as either general, special revenue, capital projects, or permanent funds based upon the following guidelines.

The *General Fund* is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Permanent Funds are used to account for resources legally held in trust. All resources of the fund, including any earnings on invested resources, may be used to support the organization as stipulated by the specific trust instrument.

Government-wide Fund Net Position

Government-wide net position is divided into three components:

Net investment in capital assets - consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.

Restricted net position - consist of net assets that are restricted by the Town's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.

Unrestricted - All other net assets are reported in this category.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Governmental Fund Balances

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable – resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitations the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner.

Assigned – resources neither restricted or committed for which a government has a stated intended use as established by Town Selectboard or a body or official to which the Town Selectboard has delegated authority to assign amounts for specific purposes.

Unassigned – resources which cannot be properly classified in one of the other four categories. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

Use of Restricted Resources

The Town has no formal fund balance policy. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting is related to the timing of the measurements made, regardless of the measurement focus applied.

Accrual

Governmental activities in the government-wide financial statements and the fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Basis of Accounting - Continued

Modified Accrual

Governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt is recognized when due.

Cash and Cash Equivalents

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments

The Town follows GASBS No. 31, Accounting and Reporting of Certain Investments and External Investment Pools. Under GASBS No. 31, certain investments held by governments are reported at their fair value in the balance sheet. Unrealized gains and losses are included in the statement of revenues, expenditures and changes in fund balance.

Inventories

Inventories of supplies are considered to be expenditures at the time of purchase.

Capital Assets

In the government-wide financial statements, capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line method. Estimated useful lives are as follows: land improvements, 20 years; buildings and improvements, 20 to 50 years; infrastructure, 40 to 50 years; and vehicles and equipment, 5 to 30 years.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Vacation and Sick Leave

Under the terms of personnel policies, vacation and sick leave are granted in varying amounts. Accumulated unused sick leave is not payable upon separation and therefore is not included as part of compensated absences. The Town accrues unpaid vacation when earned (or estimated to be earned) by the employee. No liability is recorded for accrued compensated absences at December 31, 2022, the inclusion of which would not be material to the financial statements.

Budget

The Town of New Portland's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles. The following procedures are followed in establishing budgetary data reflected in the financial statements:

- Early in the second half of the last fiscal year the Town prepared a budget for this fiscal year beginning January 1. The operating budget includes proposed expenditures and the means of financing them.
- A meeting of the inhabitants of the Town of New Portland, Maine was then called for the purpose of adopting the proposed budget after public notice of the meeting was given.
- The budget was adopted subsequent to passage by the inhabitants of the Town.

The Town does not adopt budgets for special revenue funds.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Interfund Activity

Interfund activity is reported as either loans, reimbursements, or transfers. Loans are reported as interfund loan receivables and payables as appropriate and are subject to elimination upon consolidation in the government-wide presentation. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related costs as a reimbursement. Since not all funds maintain a separate cash account, cash is pooled in the General Fund cash account and activity for individual funds are recorded through the General Fund and each respective individual fund through the recognition of a "due to/due from" as appropriate. The due to/from other funds balances are subject to elimination upon consolidation in the government-wide presentation. All interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs are recognized as an expense in the period incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Inflow of Resources

In addition to liabilities, the governmental funds balance sheet reports a separate section for deferred inflows of resources. This separate financial statement section represents an acquisition of fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government only has one type of item, unavailable revenue from property taxes, which arises under the modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item is reported in the governmental funds balance sheet. This amount is deferred and recognized as an inflow of resources in the period that the amounts become available.

Revenue Recognition - Property Taxes

The Town's property tax for the current year was levied July 27, 2022, on the assessed value listed as of April 1, 2022, for all real and personal property located in the Town. Taxes were due September 30, 2022. Interest on unpaid taxes commenced on October 1, 2022, at 4% per annum.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as unavailable revenue from property taxes.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$40,103 for the year ended December 31, 2022.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

New Accounting Pronouncement

During the year ended December 31, 2022, the Town implemented Governmental Accounting Standards Board Statement No. 87, *Leases*. The implementation of this accounting standard did not have an effect on the beginning net position or fund balance of the Town as previously reported.

Note B - Cash

The Town conducts all its banking transactions with its depository bank.

Custodial Credit Risk - Deposits

At December 31, 2022, the carrying amount of the Town's deposits was \$976,492 and the bank balance was \$967,867. The difference between these balances relates to deposits in transit, outstanding checks and cash on hand at year-end.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a deposit policy on custodial credit risk. At December 31, 2022, \$649,183 of the Town's bank balance of \$967,867 was exposed to credit risk as follows:

Collateralized with securities held by the pledging financial institution

\$ 649,183

Town of New Portland, Maine

Note C - Capital Assets

A summary of capital assets transactions for the year ended December 31, 2022, follows:

]	Beginning Balance	A	dditions	Re	tirements	Ending Balance
Governmental Activities:							
Non-Depreciable Assets:							
Land	\$	19,491	\$	-	\$	-	\$ 19,491
Depreciable Assets:							
Land improvements		47,458		-		-	47,458
Buildings and improvements		818,693		-		-	818,693
Vehicles and equipment		922,677		4,100			 926,777
Totals at Historical Cost		1,808,319		4,100		-	1,812,419
Less Accumulated Depreciation:							
Land improvements		30,714		1,878		-	32,592
Buildings and improvements		211,816		20,467		-	232,283
Vehicles and equipment		473,052		55,990			 529,042
Total accumulated depreciation		715,582		78,335			 793,917
Capital Assets, Net	\$	1,092,737	\$	(74,235)	\$		\$ 1,018,502

Depreciation expense was charged to the following functions:

Governmental activities:

General government	\$ 3,499
Public safety	62,161
Public works	 12,675
Total governmental activities depreciation expense	\$ 78,335

Town of New Portland, Maine

Note D - Interfund Transfers

Interfund transfers for the year ended December 31, 2022 consisted of the following amounts:

Governmental Activities	Tra	nsfers <u>In</u>	T	ransfers <u>Out</u>	<u>T</u>	Net <u>ransfers</u>
General Fund: Other Governmental Funds: Special Revenues	\$	3,036	\$	-	\$	3,036
Other Governmental Funds: Special Revenues: General Fund				(3,036)		(3,036)
Total Interfund Transfers	<u>\$</u>	3,036	\$	(3,036)	<u>\$</u>	(3,030)

Transfers are used to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Note E - Long-Term Debt

Long-term liability activity for the year ended December 31, 2022, was as follows:

					Amounts
	Beginning			Ending	Due within
	Balance	Additions	Reductions	Balance	One Year
Governmental Activities:					
Bonds and note payable	<u>\$ 403,874</u>	\$ -	<u>\$ 68,833</u>	\$ 335,041	<u>\$ 70,726</u>

Town of New Portland, Maine

Note E - Long-Term Debt - Continued

At December 31, 2022 long-term debt consisted of the following individual issues:

Bond payable to Rural Development due in annual installments of \$5,993 including interest at 4.5% through October 2030.

\$ 39,481

Note payable to a bank in annual installments of \$15,415 including interest at 3.25% through October 2024.

29,370

Bond payable to a bank in annual installments of \$30,406 including interest at 2.95% through September 2025.

86,116

Bond payable to Maine Municipal Bond Bank due in due in annual installments of \$28,064 including variable interest through November 2029.

180,074 \$ 335,041

The annual requirements to amortize long-term debt are as follows:

Year ending December 31:		Principal		<u>Interest</u>		<u>Total</u>
2023		\$	70,726	\$	9,152	\$ 79,878
2024			72,655		7,198	79,853
2025			59,322		5,171	64,493
2026			30,481		3,576	34,057
2027			31,241		2,816	34,057
2028-2030			70,616		3,422	 74,038
	Total	\$	335,041	\$	31,335	\$ 366,376

Town of New Portland, Maine

Note F - Assigned Fund Balance

At December 31, 2022, the assigned general fund balance consisted of the following:

General Carryforwards:	
Planning board	\$ 4,743
Animal control	5,759
Tax assessing	4,659
Town charges	2,032
Fire department	21,910
Summer roads	28,301
Audit	200
MAC	110
Sand salt shed	500
Street lights	1,598
Cemetery headstone maintenance	2,730
Other Reserves:	
Fire certification	2,827
Tarring	20,076
Grant matching	22,478
Recreation	1,935
Fire truck	81
Road grant	 16,274
-	\$ 136,213

Note G - Expenditures Over Appropriations

The following appropriations were exceeded by actual expenditures:

Appropriations	Excess	
Town office/charges	\$	26,602
Officers' salaries		130
Social security		353
Administration		78
Insurance		2,125
Ambulance/rescue		159
Winter roads		8,344

Town of New Portland, Maine

Note H - Budget to GAAP Reconciliation

An explanation of the differences between budgetary inflows and outflows and revenues and expenditures determined in accordance with generally accepted accounting principles follows:

Budgetary Basis: Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 160,454
Sources/inflows of resources - reconciling items:	
The Town budgets certain other revenues outside of its general fund that are recognized in the general fund under generally accepted accounting principles	38,372
Transfers from other funds are inflows of budgetary resources but are not transfers for financial reporting purposes	(40,805)
Uses/outflows of resources - reconciling items:	
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes	 11,000
Generally Accepted Accounting Principles Basis:	
Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 169,021

Note I - Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town either carries commercial insurance, participates in a public entity risk pool, or is effectively self-insured. Currently, the Town participates in several public entity and self-insured risk pools sponsored by the Maine Municipal Association.

Based on the coverage provided by the pools described above, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded at December 31, 2022.

Town of New Portland, Maine

Note J - Commitments

The Town has entered into agreements with independent contractors to provide snow removal services for the period October 2022 through June 2024.

Future payments under this contract are as follows:

2023	\$ 307,900
2024	205,267

Combining Balance Sheet Nonmajor Governmental Funds - Other Governmental Funds

Town of New Portland, Maine

As of December 31, 2022

						Total
		Special			N	onmajor
]	Revenue	Pe	ermanent	Gov	ernmental
	(7	ΓIF Fund)		Fund		Funds
Assets						
Cash	\$	45,026	\$	23,659	\$	68,685
Due from other funds	•	<u>-</u>	•	-	•	-
Total Assets	\$	45,026	\$	23,659	\$	68,685
I otti 1 issets	Ψ	13,020	Ψ	23,037	Ψ	00,003
Liabilities and Fund Balances						
Liabilities						
Due to other funds	\$	26,627	\$		\$	26,627
Total Liabilities		26,627		-		26,627
Fund Balances						
Nonspendable		-		1,700		1,700
Restricted		_		21,959		21,959
Assigned		18,399		-		18,399
Total Fund Balances		18,399		23,659	-	42,058
Tom Tuna Damines	-	10,000		25,057		.2,000
Total Liabilities and Fund Balances	\$	45,026	\$	23,659	\$	68,685

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds - Other Governmental Funds

Town of New Portland, Maine

For the Year Ended December 31, 2022

			Total
	Special		Nonmajor
	Revenue	Permanent	Governmental
	(TIF Fund)	Fund	Funds
Revenues			
Investment income	\$ 23	\$ 50	\$ 73
Total Revenues	23	50	73
Expenditures			
Current			
Total Expenditures			
Revenues Over Expenditures	23	50	73
Other Financing Sources (Uses)			
Operating transfers in	-	-	-
Operating transfers out	(3,036)		(3,036)
Total Other Uses	(3,036)		(3,036)
Revenues and Other Sources Over (Under)			
Expenditures and Other Uses	(3,013)	50	(2,963)
Fund balances at beginning of year	21,412	23,609	45,021
Fund Balances at End of Year	<u>\$ 18,399</u>	\$ 23,659	\$ 42,058

Combining Schedule of Revenues, Expenses and Changes in Other Town Reserves

Town of New Portland, Maine

For the Year Ended December 31, 2022

	Fire Certification	Tarring	Grant Matching	Recreation	Fire Truck	Road Grant	Total
Revenues							
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,072	\$ 38,072
Interest	42	76	112	7		63	300
Total Revenues	42	76	112	7	-	38,135	38,372
Expenditures							
Revenues Over Expenditures	42	76	112	7	-	38,135	38,372
Other Financing Sources (Uses)							
Operating transfers in	1,000	10,000	-	-	-	-	11,000
Operating transfers out	(3,805)					(37,000)	(40,805)
Total Other Financing Sources (Uses)	(2,805)	10,000				(37,000)	(29,805)
Revenues and Other Sources Over							
(Under) Expenditures and Other Uses	(2,763)	10,076	112	7	-	1,135	8,567
Reserve balances at beginning of year	5,590	10,000	22,366	1,928	81	15,139	55,104
Reserve Balances at End of Year	\$ 2,827	\$ 20,076	\$ 22,478	\$ 1,935	\$ 81	\$ 16,274	\$ 63,671

Combining Balance Sheet Permanent Funds - Trust Funds

Town of New Portland, Maine

As of December 31, 2022

	C	emetery	Mi	nisterial	V	Villiams		
		Funds	Sch	ool Fund	(Charity		Total
Assets								
Cash	\$	8,441	\$	1,038	\$	14,180	\$	23,659
Due from other funds								-
Total Assets	\$	8,441	\$	1,038	<u>\$</u>	14,180	<u>\$</u>	23,659
Liabilities and Fund Balances								
Liabilities								
Due to other funds	\$	-	\$	-	\$	-	\$	-
Total Liabilities	-	-		-		-		-
Fund Balances								
Nonspendable		1,700		-		-		1,700
Restricted		6,741		1,038		14,180		21,959
Total Fund Balances		8,441		1,038		14,180		23,659
Total Liabilities and Fund Balances	\$	8,441	\$	1,038	\$	14,180	\$	23,659

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Permanent Fund - Trust Funds

Town of New Portland, Maine

For the Year Ended December 31, 2022

	Cemetery Funds	Ministerial School Fund	Williams Charity	Total
Revenues				
Principal additions Interest	\$ - 20	\$ - 2	\$ - 28	\$ - 50
Total Revenues	20	2	28	50
Expenditures				
Revenues Over Expenditures	20	2	28	50
Other Financing Sources (Uses)				
Operating transfers in Operating transfers out	-	-	-	-
Total Other Financing Sources (Uses)				
Revenues and Other Sources Over			•	
Expenditures and Other Uses	20	2	28	50
Fund balances at beginning of year	8,421	1,036	14,152	23,609
Fund Balances at End of Year	\$ 8,441	\$ 1,038	\$ 14,180	\$ 23,659

Schedule of Departmental Expenditures (1 of 2)

Town of New Portland, Maine

For the Year Ended December 31, 2022

	Original Budget	Final Budget	Actual	P	ariance Positive (egative)
Expenditures					
General Government:					
Officers' salaries	\$ 110,625	\$ 110,625	\$ 110,755	\$	(130)
Town charges	14,890	14,890	12,858		2,032
Town office	11,385	11,385	37,987		(26,602)
Social security	10,200	10,200	10,553		(353)
Insurance	31,460	31,460	33,585		(2,125)
Tax assessing	5,025	5,025	366		4,659
Tax software	12,004	12,004	12,004		-
Town Historian	500	500	500		-
MMA	1,924	1,924	1,924		-
Planning board	4,820	4,820	980		3,840
Newsletter	5,406	5,406	5,296		110
Audit	8,400	8,400	8,200		200
Administration	 		78		(78)
Total General Government	 216,639	 216,639	 235,086		(18,447)
Public Safety:					
Fire department	56,077	56,077	34,167		21,910
Street lights	5,000	5,000	3,402		1,598
Animal control	6,945	6,945	2,009		4,936
Ambulance/rescue	17,161	17,161	17,320		(159)
Total Public Safety	85,183	 85,183	 56,898		28,285
Health and Welfare:					
Transfer station	59,986	59,986	59,987		(1)
General assistance	 2,000	 2,000	 2,449		(449)
Total Health and Welfare	 61,986	 61,986	 62,436		(450)

Schedule of Departmental Expenditures (2 of 2)

Town of New Portland, Maine

For the Year Ended December 31, 2022

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
_				
Public Works:				
Summer roads	138,068	138,068	94,351	43,717
Winter roads	363,677	363,677	372,021	(8,344)
Sand salt shed	500	500		500
Total Public Works	502,245	502,245	466,372	35,873
Education:				
MSAD 74	825,552	825,552	825,552	
Debt Service:				
Principal	74,009	74,009	68,833	5,176
Interest	11,045	11,045	11,045	
Total Debt Service	85,054	85,054	79,878	5,176
Unclassified:				
County tax	200,511	200,511	200,511	_
KVCOG	1,192	1,192	1,192	_
Cemetery headstone maintenance	3,000	3,000	2,325	675
Cemetery maintenance	6,000	6,000	6,000	-
Library	8,500	8,500	8,500	-
Abatements	1	1	7,807	(7,806)
Food cupboard	3,000	3,000	3,000	-
Firefighter training	-	-	260	(260)
ARPA expenses			7,861	(7,861)
Total Unclassified _	222,204	222,204	237,456	(15,252)
Total Departmental Expenditures	1,998,863	\$ 1,998,863	\$ 1,963,678	\$ 35,185

Schedule of Valuation, Assessment and Collection of Taxes

Town of New Portland, Maine

For the Year Ended December 31, 2022

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Real estate	\$ 99,609,300
Personal property	 237,600

Total Valuation \$ 99,846,900

Assessment

Total Assessment Charged to Collector \$ 1,479,596

Collection and Credits

Cash collections	1,308,184
Tax abatements	496

Total Collection and Credits 1,308,680

2022 Taxes Receivable - December 31, 2022 <u>\$ 170,916</u>