Financial Statements

Town of New Portland, Maine

December 31, 2021

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Town of New Portland, Maine

December 31, 2021

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Independent Auditors' Report

To the Board of Selectboard Town of New Portland New Portland, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of New Portland, Maine, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of New Portland, Maine, as of December 31, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Town of New Portland, Maine, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of New Portland, Maine's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibility

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Town of New Portland, Maine's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of New Portland, Maine's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Town of New Portland, Maine's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Professional Association

Management's Discussion and Analysis

Town of New Portland, Maine

As management of the Town of New Portland, Maine, we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2021. The Town's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

Financial Highlights

- The Town's assets exceeded liabilities by \$1,706,838 as of December 31, 2021, compared to \$1,394,654 as of December 31, 2020.
- The Town's governmental funds General Fund Balance was \$755,478 as of December 31, 2021, compared to \$451,686 as of December 31, 2020.

Overview of the Financial Statements

The Management's Discussion and Analysis introduces the Town's basic financial statements. The basic financial statements include three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The Town also includes in this report supplemental information to the basic financial statements.

Government-wide Financial Statements

The government-wide financial statements include a Statement of Net Position and a Statement of Activities. These statements provide information about the activities of the Town as a whole and present both a long-term and short-term view of the Town's finances. Financial reporting at this level is similar to the accounting used by most private-sector companies.

The Statement of Net Position includes all assets and liabilities, with the difference reported as net position. Over time, increases or decreases in the Town's net position is one indicator of whether its financial health is improving or deteriorating. Evaluation of the overall economic health requires other non-financial factors, such as changes in the Town's property tax base and the condition of the Town's roads, as well as many others.

The Statement of Activities reports the current year change in net position. This statement includes all of the current year's revenues and expenses regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities are divided into two kinds of activities:

• Governmental activities: Most of the Town's basic services are reported here, including the police, fire, general administration, streets, and ambulance. Sales taxes, franchise fees, fines, and state and federal grants finance most of these activities.

Town of New Portland, Maine

• Business-type activities: if the Town charges a fee to customers to help it cover all or most of the cost of certain services it provides.

The Town as Trustee

Reporting the Town's Fiduciary Responsibilities

We exclude these activities from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

THE TOWN AS A WHOLE

For the year ended December 31, 2021, net position changed as follows:

	Governmental <u>Activities</u>
Beginning net position Increase in net position	\$ 1,394,654 312,184
Ending net position	\$ 1,706,838

Governmental Activities

To aid in the understanding of the Statement of Activities, some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense) revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the Town's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants. Some of the individual line item revenues reported for each function are:

General government Building and pluming permits, clerk fees, marriage licenses, and interest

on taxes.

Public works State highway aid grant.

Health and sanitation State general assistance reimbursements.

All other governmental revenues are reported as other revenues. It is important to note that all taxes are classified as general revenues even if restricted for a specific purpose.

Town of New Portland, Maine

Fund Financial Statements

For governmental activities, these statements focus on how services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside of the government.

Financial Analysis of the Town as a Whole - Government-wide Financial Statements

The following schedule is a summary of net position for the years ended December 31, 2021 and December 31, 2020:

	Governmental Activities									
	<u>2021</u>	<u>2020</u>	Change							
Current and other assets	\$ 1,044,988	\$ 822,711	\$ 222,277							
Capital assets	1,092,737	1,106,846	(14,109)							
Total Assets	2,137,725	1,929,557	208,168							
Long-term liabilities	403,875	470,896	(67,021)							
Other liabilities	27,013	64,007	(36,994)							
Total Liabilities	430,888	534,903	(104,015)							
Net position:										
Net investment in capital	assets									
net of related debt	688,863	635,950	52,913							
Restricted	23,609	23,558	51							
Unrestricted	994,366	735,146	259,220							
	\$ 1,706,838	\$ 1,394,654	\$ 312,184							

Town of New Portland, Maine

The following schedule is a summary of the statement of activities for the years ended December 31, 2021 and December 31, 2020:

	Governmental Activities							
		<u>2021</u>	(<u>Change</u>				
Revenues:								
Program revenues:								
Charges for services	\$	56,285	\$	47,306	\$	8,979		
Operating grants and								
contributions		37,921		37,863		58		
General revenues:								
Property taxes	1	,579,133	1	,696,580		(117,447)		
Excise taxes		182,554		175,703		6,851		
Intergovernmental		285,106		219,106		66,000		
Interest		74		96		(22)		
Miscellaneous		83,120		15,498		67,622		
Loss of disposal of fixed asset		(2,292)				(2,292)		
Total Revenues	2	2,221,901	2	2,192,152		29,749		
Expenses:								
General								
General government		220,517		214,535		5,982		
Public safety		72,293		160,424		(88,131)		
Public works		496,413		524,046		(27,633)		
Health and sanitation		61,442		50,777		10,665		
Education		834,363		851,400		(17,037)		
Unclassified		210,557		245,399		(34,842)		
Capital outlays		-		106		(106)		
Interest on debt		14,132		29,436		(15,304)		
Total Expenses	1	,909,717	- 2	2,076,123		(166,406)		
r		, , , , <u>, , , , , , , , , , , , , , , </u>	-	· · · · · · ·				
Change in Net Position	\$	312,184	\$_	116,029	\$	196,155		

Town of New Portland, Maine

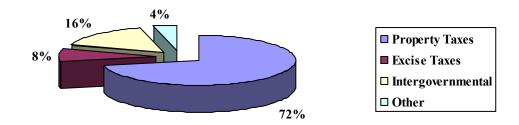
Financial Analysis of the Town's Funds - Fund Financial Statements

Our analysis of the Town's major funds begins with the fund financial statements and provides detailed information about the most significant funds-not the Town as a whole. Some funds are required to be established by State law. However, many other funds are established to help control and manage money for particular purposes or to show the Town is meeting legal responsibilities for using certain taxes, grants, and other money. The Town reports governmental funds and a proprietary fund.

• Governmental funds - Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship, or differences, between governmental activities, reported in the Statement of Net Position and the Statement of Activities, and governmental funds in reconciliation at the bottom of the fund financial statements.

The Town's general fund operating revenues on a budgetary basis were as follows:

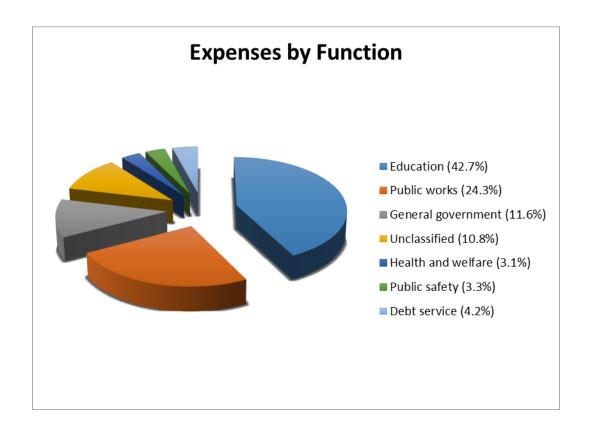
Revenue	FY 202	21 Amount	Percent of Total	(decrease) FY 2020
Property Taxes	\$	1,621,133	72%	\$ (133,447)
Excise Taxes		182,554	8%	6,851
Intergovernmental		360,105	16%	81,157
Other		102,327	4%	 61,502
Total Revenue	<u>\$</u>	2,266,119	<u>100%</u>	\$ 16,063



Town of New Portland, Maine

The Town's general fund operating fund expenditures on a budgetary basis were as follows:

			Percent of	Increase	(decrease)
Expenditures	FY 2021	Amount	Total	from l	FY 2020
Education	\$	834,363	42%	\$	(17,037)
Public works		487,424	25%		(27,622)
General government		226,131	12%		13,616
Unclassified		210,557	11%		(34,842)
Health and welfare		61,442	3%		10,665
Public safety		63,851	3%		(55,826)
Debt service		81,595	<u>4%</u>		(13,494)
Total Expenditures	\$	1,965,363	<u>100%</u>	\$	(124,540)



Town of New Portland, Maine

Capital Assets

As of December 31, 2021, the Town of New Portland's investment in capital assets for its governmental activities amounted to \$1,772,172 for 2021 and \$1,772,172 for 2020. This investment includes land, buildings, equipment, and vehicles. The most significant addition for 2021 was construction to the sand and salt shed.

		Activi	Increase				
	<u>2021</u>			<u>2020</u>	(Decrease		
Land	\$	19,491	\$	19,491	\$	-	
Construction in process		-		406,338		(406,338)	
Land improvements		47,458		47,458		-	
Buildings and improvements		818,693		408,067		410,626	
Vehicles and equipment		922,677		927,788		(5,111)	
Totals at cost	\$	1,808,319	\$	1,809,142	\$	(823)	
Total accum depreciation		715,582		702,296		13,286	
Net Capital Assets	\$	1,092,737	\$	1,106,846	\$	(14,109)	

Long Term Liabilities

At year-end, the Town had \$403,874 in outstanding bonds and notes payable balances compared to \$470,896 last year. The town did not borrow any additional funds during the year. Principal payments on existing notes totaled \$67,022 during the year.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, visit the Town Office in New Portland or call 628-4441.

Statement of Net Position

Town of New Portland, Maine

As of December 31, 2021

Assets		Governmental Activities
Cash		\$ 754,367
Taxes receivable		
Tax liens receivable		195,636
		36,808
Accounts receivable		58,177
Capital assets, net of accumulated depreciation		1,092,737
	Total Assets	2,137,725
Liabilities		
Accounts payable		15,821
Accrued interest payable		2,524
Taxes paid in advance		8,668
Long-term liabilities:		
Portion due or payable within one year:		
Bond and notes payable		68,844
Portion due or payable after one year:		
Bond and notes payable		335,030
	Total Liabilities	430,887
Net Position		
Net investment in capital assets		688,863
Restricted, expendable		21,909
Restricted, nonspendable		1,700
Unrestricted		994,366
	Total Net Position	\$ 1,706,838

Statement of Activities

Town of New Portland, Maine

For the Year Ended December 31, 2021

			Program Revenues							
				narges for				Governmental		
Function/Programs	_	Expenses		Services Contribution		Services Contributions		tributions	_	Activities
Governmental Activities:										
General government	\$	220,517	\$	19,207	\$	-	\$	(201,310)		
Public safety		72,293		37,078		-		(35,215)		
Public works		496,413		-		37,000		(459,413)		
Health and sanitation		61,442		-		921		(60,521)		
Education		834,363		-		_		(834,363)		
Unclassified		210,557		-		_		(210,557)		
Interest on long-term debt		14,132						(14,132)		
Total Governmental Activities	\$	1,909,717	\$	56,285	\$	37,921		(1,815,511)		
Ta	xes: Pro Exc	operty						1,579,133 182,554		
	_	vernmental						285,106		
		t income						74		
		laneous n disposal of	five	d necete				83,120 (2,292)		
Lo	55 U	ii uisposai oi	пхс		1	D		<u>.</u>		
				Total Ge	nerai	Revenues		2,127,695		
				Change	in Ne	et Position		312,184		
Ne	t po	sition at beg	innin	g of year			_	1,394,654		
			N	et Position	at Er	d of Year	\$	1,706,838		

Balance Sheet - Governmental Funds

Town of New Portland, Maine

As of December 31, 2021

		General	Go	Other Governmental Funds		Total vernmental Funds
Assets	•	60 -	Φ.	60.613	Φ.	
Cash	\$	685,754	\$	68,613	\$	754,367
Taxes receivable		195,636		-		195,636
Tax liens receivable		36,808		-		36,808
Accounts receivable		58,177		-		58,177
Due from other funds	_	23,592				23,592
Total Assets	<u>\$</u>	999,967	\$	68,613	\$	1,068,580
Liabilities, Deferred Inflows of Resources and Fun Liabilities	ıd I	Balances				
Accounts payable	\$	15,821	\$	-	\$	15,821
Taxes paid in advance		8,668		-		8,668
Due to other funds		-		23,592		23,592
Total Liabilities		24,489		23,592		48,081
Deferred Inflows of Resources						
Unavailable revenue - property taxes		220,000		-		220,000
Total Deferred Inflows of Resources		220,000		-		220,000
Fund Balances						
Nonspendable:						
Permanent Fund		_		1,700		1,700
Restricted:						
Permanent Fund		-		21,909		21,909
Assigned:						
Special Revenue Fund		-		21,412		21,412
General Fund		91,917		-		91,917
Unassigned:						
General Fund		663,561				663,561
Total Fund Balances		755,478		45,021		800,499
Total Liabilities, Deferred Inflows of						
Resources and Fund Balances	<u>\$</u>	999,967	\$	68,613	\$	1,068,580

Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position

Town of New Portland, Maine

As of December 31, 2021

Total Fund Balances - Governmental Funds			\$ 800,499
Amounts reported for governmental activities in the Statement of Net Position are different because:			
Capital assets used in governmental activities are not financial			
resources and therefore are not reported as assets in governmental			
funds. The cost of capital assets, net of accumulated depreciation is:			1,092,737
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under the accrual method. The balance in unavailable revenue - property taxes in the	d.		
governmental funds as a deferred inflow is:			220,000
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term and related liabilities at year-end consist of:			
Bonds and note payable	\$	(403,874)	
Accrued interest payable		(2,524)	
			 (406,398)
Total Net Position - Governmental Activities			\$ 1,706,838

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds

Town of New Portland, Maine

For the Year Ended December 31, 2021

				Other		Total
	General		Governmental Funds		Go	vernmental Funds
Revenues						
Taxes						
Property	\$	1,621,133	\$	-	\$	1,621,133
Excise		182,554		-		182,554
Intergovernmental		360,105		-		360,105
Miscellaneous		102,327		74		102,401
Total Revenues		2,266,119		74		2,266,193
Expenditures						
Current						
General government		226,131		-		226,131
Public safety		63,851		-		63,851
Public works		487,424		-		487,424
Health and welfare		61,442		-		61,442
Education		834,363		-		834,363
Unclassified		210,557		-		210,557
Debt service - principal		67,022		-		67,022
- interest		14,573		-		14,573
Total Expenditures		1,965,363		-		1,965,363
Revenues Over Expenditures		300,756		74		300,830
Other Financing Sources (Uses)						
Operating transfers in		3,036		-		3,036
Operating transfers out				(3,036)		(3,036)
Total Other Financing Sources (Uses)		3,036		(3,036)		
Revenues and Other Sources Over						
(Under) Expenditures and Other Uses		303,792		(2,962)		300,830
Fund balances at beginning of year		451,686		47,983		499,669
Fund Balances at End of Year	\$	755,478	\$	45,021	<u>\$</u>	800,499

Reconciliation of the Statement of Revenues, Expenditures and Changes in **Fund Balances of Governmental Funds to the Statement of Activities**

Town of New Portland, Maine

As of December 31, 2021

Net Change in Fund Balances - Total Governmental Funds	\$	300,830
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital asset additions as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense differed from capital asset additions in the current period:		
•	236 053)	
Governmental funds report the sale of capital assets as revenues. However, in the Statement of Activities, the sale of those assets is recognized as a gain or loss, depending on the sale and accumulated		(11,817)
depreciation amounts: Loss on sale of capital assets		(2,292)
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under the accrual method. The current year change in unavailable revenue - property tax revenue reported in the governmental funds and not in the Statement of Activities is:		(42,000)
Bond proceeds and entering into capital lease obligations provide current resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. This is the amount by which repayments differed from proceeds from borrowing in the current period:		
Principal portion of debt payments		67,022
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.		
Change in accrued interest payable		441
Change in Net Position of Governmental Activities	<u>\$</u>	312,184

See accompanying independent auditors' report and notes to financial statements.

Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - General Fund (Budgetary Basis)

Town of New Portland, Maine

For the Year Ended December 31, 2021

	D 1 . 11						riance with	
	Budgeted Amounts			Actual Amounts			al Budget	
		Original		Final	(Buc	dgetary Basis)	Positi	ve (Negative)
Revenues								
Taxes								
Property	\$	1,568,886	\$	1,568,886	\$	1,621,133	\$	52,247
Excise		160,000		160,000		182,554		22,554
Intergovernmental		212,595		212,595		321,825		109,230
Miscellaneous		15,775		15,775		102,276		86,501
Total Revenues		1,957,256		1,957,256		2,227,788		270,532
Expenditures								
Current								
General government		206,041		206,041		226,131		(20,090)
Public safety		79,968		79,968		63,851		16,117
Public works		494,585		494,585		487,424		7,161
Health and welfare		72,847		72,847		61,442		11,405
Education		834,363		834,363		834,363		-
Unclassified		204,708		204,708		210,557		(5,849)
Debt service - principal		73,481		73,481		67,022		6,459
- interest		14,573		14,573		14,573		-
Total Expenditures		1,980,566		1,980,566		1,965,363		15,203
Revenues Over (Under) Expenditures		(23,310)		(23,310)		262,425		285,735
Other Financing Sources (Uses)								
Operating transfers in		37,000		37,000		40,036		3,036
Operating transfers out		(12,920)		(12,920)		(12,920)		-
Utilization of assigned balances		32,716		32,716				(32,716)
Total Other Financing Sources (Uses)	_	56,796		56,796		27,116		(29,680)
Revenues and Other Sources Over								
(Under) Expenditures and Other Uses	\$	33,486	\$	33,486		289,541	\$	256,055
Fund balance at beginning of year (budgetary	/ bas	sis)				410,833		
Fund Balance:	at E	nd of Year (E	Budg	getary Basis)	\$	700,374		

Notes to Financial Statements

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies

The Town of New Portland, Maine was incorporated in 1808 and operates under a Selectboard - Town Manager form of government. The accounting policies of the Town of New Portland conform to generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments. The more significant accounting policies established in GAAP and used by the Town are discussed below.

Principles Determining Scope of Reporting Entity

The basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity, as set forth in GAAP include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Town holds the corporate powers of the organization
- the Town appoints a voting majority of the organization's board
- the Town is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Town
- there is fiscal dependency by the organization on the Town

Based on the aforementioned criteria, the Town of New Portland has no component units.

Basis of Presentation

Government-wide Financial Statements

The statement of net assets and statement of activities report information about the reporting government as a whole. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the Government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which are considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures.

Governmental Activities

Governmental funds are identified as either general, special revenue, capital projects, or permanent funds based upon the following guidelines.

The *General Fund* is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Permanent Funds are used to account for resources legally held in trust. All resources of the fund, including any earnings on invested resources, may be used to support the organization as stipulated by the specific trust instrument.

Government-wide Fund Net Position

Government-wide net position is divided into three components:

Net investment in capital assets - consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.

Restricted net position - consist of net assets that are restricted by the Town's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.

Unrestricted - All other net assets are reported in this category.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Governmental Fund Balances

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable – resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitations the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner.

Assigned – resources neither restricted or committed for which a government has a stated intended use as established by Town Selectboard or a body or official to which the Town Selectboard has delegated authority to assign amounts for specific purposes.

Unassigned – resources which cannot be properly classified in one of the other four categories. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

Use of Restricted Resources

The Town has no formal fund balance policy. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting is related to the timing of the measurements made, regardless of the measurement focus applied.

Accrual

Governmental activities in the government-wide financial statements and the fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Modified Accrual

Governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt is recognized when due.

Cash and Cash Equivalents

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments

The Town follows GASBS No. 31, Accounting and Reporting of Certain Investments and External Investment Pools. Under GASBS No. 31, certain investments held by governments are reported at their fair value in the balance sheet. Unrealized gains and losses are included in the statement of revenues, expenditures and changes in fund balance.

Inventories

Inventories of supplies are considered to be expenditures at the time of purchase.

Capital Assets

In the government-wide financial statements, capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line method. Estimated useful lives are as follows: land improvements, 20 years; buildings and improvements, 20 to 50 years; infrastructure, 40 to 50 years; and vehicles and equipment, 5 to 30 years.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

Vacation and Sick Leave

Under the terms of personnel policies, vacation and sick leave are granted in varying amounts. Accumulated unused sick leave is not payable upon separation and therefore is not included as part of compensated absences. The Town accrues unpaid vacation when earned (or estimated to be earned) by the employee. No liability is recorded for accrued compensated absences at December 31, 2021, the inclusion of which would not be material to the financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Budget

The Town of New Portland's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles. The following procedures are followed in establishing budgetary data reflected in the financial statements:

- Early in the second half of the last fiscal year the Town prepared a budget for this fiscal year beginning January 1. The operating budget includes proposed expenditures and the means of financing them.
- A meeting of the inhabitants of the Town of New Portland, Maine was then called for the purpose of adopting the proposed budget after public notice of the meeting was given.
- The budget was adopted subsequent to passage by the inhabitants of the Town.

The Town does not adopt budgets for special revenue funds.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Interfund Activity

Interfund activity is reported as either loans, reimbursements, or transfers. Loans are reported as interfund loan receivables and payables as appropriate and are subject to elimination upon consolidation in the government-wide presentation. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related costs as a reimbursement. Since not all funds maintain a separate cash account, cash is pooled in the General Fund cash account and activity for individual funds are recorded through the General Fund and each respective individual fund through the recognition of a "due to/due from" as appropriate. The due to/from other funds balances are subject to elimination upon consolidation in the government-wide presentation. All interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs are recognized as an expense in the period incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Inflow of Resources

In addition to liabilities, the governmental funds balance sheet reports a separate section for deferred inflows of resources. This separate financial statement section represents an acquisition of fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government only has one type of item, unavailable revenue from property taxes, which arises under the modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item is reported in the governmental funds balance sheet. This amount is deferred and recognized as an inflow of resources in the period that the amounts become available.

Revenue Recognition - Property Taxes

The Town's property tax for the current year was levied July 21, 2021, on the assessed value listed as of April 1, 2021, for all real and personal property located in the Town. Taxes were due September 30, 2021. Interest on unpaid taxes commenced on October 1, 2020, at 6% per annum.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as unavailable revenue from property taxes.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$33,486 for the year ended December 31, 2021.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Pending Accounting Pronouncement

In June 2017, the Governmental Accounting Standards Board issued Statement No. 87, *Leases*. This new standard will provide users of the financial statements a more accurate picture of the assets and the long-term financial obligations of government entities that lease. The standard requires all leases which have a lease term exceeding 12 months to be recognized as a lease liability and a leased asset at the commencement of the lease term. The new leasing standard will apply for fiscal years beginning after June 15, 2021. Management is currently evaluating the impact of adoption on its financial statements.

Note B - Cash

The Town conducts all its banking transactions with its depository bank.

Custodial Credit Risk - Deposits

At December 31, 2021, the carrying amount of the Town's deposits was \$754,367 and the bank balance was \$771,850. The difference between these balances relates to deposits in transit, outstanding checks and cash on hand at year-end.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a deposit policy on custodial credit risk. At December 31, 2021, \$453,238 of the Town's bank balance of \$771,8550 was exposed to credit risk as follows:

Collateralized with securities held by the pledging financial institution

\$ 453,238

Town of New Portland, Maine

Note C - Capital Assets

A summary of capital assets transactions for the year ended December 31, 2021, follows:

	Beginning					Ending		
		Balance	<u>A</u>	<u>Additions</u>		Retirements		Balance
Governmental Activities:								
Non-Depreciable Assets:								
Land	\$	19,491	\$	-	\$	-	\$	19,491
Construction in progress		406,338		-		(406,338)		-
Depreciable Assets:								
Land improvements		47,458		-		-		47,458
Buildings and improvements		408,067		410,626		-		818,693
Vehicles and equipment		927,788		60,948		(66,059)		922,677
Totals at Historical Cost		1,809,142		471,574		(472,397)		1,808,319
Less accumulated depreciation:								
Land improvements		28,836		1,878		-		30,714
Buildings and improvements		197,337		14,479		-		211,816
Vehicles and equipment		476,123		60,696		(63,767)		473,052
Total accumulated depreciation		702,296		77,053		(63,767)		715,582
Capital Assets, Net	\$	1,106,846	\$	394,521	\$	(408,630)	\$	1,092,737

Depreciation expense was charged to the following functions:

Governmental activities:

General government	\$	3,129
Public safety		60,647
Public works		13,277
Total governmental activities depreciation expense	<u>\$</u>	77,053

Town of New Portland, Maine

Note D - Interfund Transfers

Interfund transfers for the year ended December 31, 2021 consisted of the following amounts:

Governmental Activities	Tra	ansfers <u>In</u>	Ti	ransfers <u>Out</u>	<u>T</u>	Net ransfers
General Fund: Other Governmental Funds: Special Revenues	\$	3,036	\$	-	\$	3,036
Other Governmental Funds: Special Revenues: General Fund				(3,036)		(3,036)
Total Interfund Transfer	rs <u>\$</u>	3,036	<u>\$</u>	(3,036)	<u>\$</u>	

Transfers are used to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Note E - Long-Term Debt

Long-term liability activity for the year ended December 31, 2021, was as follows:

					Amounts
	Beginning			Ending	Due within
	Balance	Additions	Reductions	Balance	One Year
Governmental Activities:					
Bonds and note payable	<u>\$ 470,896</u>	\$ -	<u>\$ 67,022</u>	<u>\$ 403,874</u>	\$ 68,844

Town of New Portland, Maine

Note E - Long-Term Debt - Continued

At December 31, 2021 long-term debt consisted of the following individual issues:

Bond payable to Rural Development due in annual installments of \$5,993 including interest at 4.5% through October 2030.

\$ 43,517

Note payable to a bank in annual installments of \$15,415 including interest at 3.25% through October 2024.

43,379

Bond payable to a bank in annual installments of \$30,406 including interest at 2.95% through September 2025.

113,169

Bond payable to Maine Municipal Bond Bank due in due in annual installments of \$28,064 including variable interest through November 2029.

203,809 \$ 403,874

The annual requirements to amortize long-term debt are as follows:

Year ending December 31:		<u>Principal</u>		<u>Interest</u>		<u>Total</u>
2022		\$	68,844	\$	11,035	\$ 79,879
2023			70,727		9,152	79,879
2024			72,661		7,198	79,859
2025			59,306		5,171	64,477
2026			30,481		3,576	34,057
2027-2030			101,855		6,238	108,093
	Total	\$	403,874	\$	42,370	\$ 446,244

Town of New Portland, Maine

Note F - Short-Term Liabilities

The Town obtained short term borrowing in advance of property tax collections, depositing the proceeds in its general fund. This was necessary due to cash flow needs.

Short-term debt activity for the year ended December 31, 2021, was as follows:

	Beginning			Ending	
	Balance	<u>Additions</u>	Reductions	Balance	
Tax anticipation note	\$ -	\$ 300,000	\$ 300,000	\$ -	

Note G - Assigned Fund Balance

At December 31, 2021, the assigned general fund balance consisted of the following:

General Carryforwards:		
Planning board	\$	4,820
Animal control		5,162
Tax assessing		2,750
Town charges		2,890
Insurance		1,168
Fire department		11,857
Summer roads		3,483
Winter roads		3,677
Audit		400
MAC		606
Other Reserves:		
Fire certification		5,590
Tarring		10,000
Grant matching		22,366
Recreation		1,928
Fire truck		81
Road grant		15,139
	<u>\$</u>	91,917

Town of New Portland, Maine

Note H - Expenditures Over Appropriations

The following appropriations were exceeded by actual expenditures:

<u>Appropriations</u>	<u>]</u>	Excess		
Town office/charges	\$	31,908		
Officers salaries		1,342		
Social security		131		

Note I - Budget to GAAP Reconciliation

An explanation of the differences between budgetary inflows and outflows and revenues and expenditures determined in accordance with generally accepted accounting principles follows:

expenditures determined in accordance with generally accepted accounting prin	пстртс	5 10110W5.
Budgetary Basis: Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$	289,541
Sources/inflows of resources - reconciling items:		
The Town budgets certain other revenues outside of its general fund that are recognized in the general fund under generally accepted accounting principles		38,331
Transfers from other funds are inflows of budgetary resources but are not transfers for financial reporting purposes		(37,000)
Uses/outflows of resources - reconciling items		
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes		12,920
Generally Accepted Accounting Principles Basis:		

Revenues and Other Sources Over (Under) Expenditures and Other Uses

\$

303,792

Town of New Portland, Maine

Note J - Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town either carries commercial insurance, participates in a public entity risk pool, or is effectively self-insured. Currently, the Town participates in several public entity and self-insured risk pools sponsored by the Maine Municipal Association.

Based on the coverage provided by the pools described above, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded at December 31, 2021.

Combining Balance Sheet Nonmajor Governmental Funds - Other Governmental Funds

Town of New Portland, Maine

As of December 31, 2021

Assets	Special Revenue TIF Fund)	P 	ermanent Fund	Total Nonmajor vernmental Funds
Cash	\$ 45,004	\$	23,609	\$ 68,613
Due from other funds	 		_	
Total Assets	\$ 45,004	\$	23,609	\$ 68,613
Liabilities and Fund Balances Liabilities				
Due to other funds	\$ 23,592	\$	-	\$ 23,592
Total Liabilities	 23,592		-	 23,592
Fund Balances				
Nonspendable	-		1,700	1,700
Restricted	-		21,909	21,909
Assigned	 21,412			 21,412
Total Fund Balances	 21,412		23,609	 45,021
Total Liabilities and Fund Balances	\$ 45,004	\$	23,609	\$ 68,613

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds - Other Governmental Funds

Town of New Portland, Maine

For the Year Ended December 31, 2021

			Total
	Special		Nonmajor
	Revenue	Permanent	Governmental
	(TIF Fund)	Fund	Funds
Revenues			
Investment income	\$ 23	\$ 51	\$ 74
Total Revenues	23	51	74
Expenditures			
Current			
Total Expenditures			
Revenues Over Expenditures	23	51	74
Other Financing Sources (Uses)			
Operating transfers in	-	-	-
Operating transfers out	(3,036)		(3,036)
Total Other (Uses)	(3,036)		(3,036)
Revenues and Other Sources Over (Under)			
Expenditures and Other Uses	(3,013)	51	(2,962)
Fund balances at beginning of year	24,425	23,558	47,983
Fund Balances at End of Year	\$ 21,412	\$ 23,609	\$ 45,021

Combining Schedule of Revenues, Expenses and Changes in Other Town Reserves

Town of New Portland, Maine

For the Year Ended December 31, 2021

	Fire Certification	Tarring	Grant Matching	Recreation	Fire Truck	Road Grant	Total
Revenues							
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	. ,	\$ 38,280
Interest	10		24	1		16	51
Total Revenues	10	-	24	1	-	38,296	38,331
Expenditures							
Revenues Over (Under) Expenditures	10	-	24	1	-	38,296	38,331
Other Financing Sources (Uses)							
Operating transfers in	2,920	10,000	-	-	-	-	12,920
Operating transfers out						(37,000)	(37,000)
Total Other Financing Sources (Uses)	2,920	10,000				(37,000)	(24,080)
Revenues and Other Sources Over							
(Under) Expenditures and Other Uses	2,930	10,000	24	1	-	1,296	14,251
Reserve balances at beginning of year	2,660		22,342	1,927	81	13,843	40,853
Reserve Balances at End of Year	\$ 5,590	\$ 10,000	\$ 22,366	\$ 1,928	<u>\$ 81</u>	\$ 15,139	\$ 55,104

Combining Balance Sheet Permanent Funds - Trust Funds

Town of New Portland, Maine

As of December 31, 2021

	C	emetery	Mi	nisterial	W	/illiams		
		Funds	School Fund Charity		Total			
Assets								
Cash	\$	8,421	\$	1,036	\$	14,152	\$	23,609
Due from other funds								
Total Asset	s <u>\$</u>	8,421	<u>\$</u>	1,036	\$	14,152	\$	23,609
Liabilities and Fund Balances								
Liabilities								
Due to other funds	\$	-	\$		\$		\$	
Total Liabilitie	s	-		-		-		-
Fund Balances								
Nonspendable		1,700		-		-		1,700
Restricted		6,721		1,036		14,152		21,909
Total Fund Balance	s	8,421		1,036	-	14,152		23,609
Total Liabilities and Fund Balance	s <u>\$</u>	8,421	\$	1,036	\$	14,152	\$	23,609

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Permanent Fund - Trust Funds

Town of New Portland, Maine

For the Year Ended December 31, 2021

	Cemetery Funds	Ministerial School Fund	Williams Charity	Total
Revenues				
Principal additions	\$ -	\$ -	\$ -	\$ -
Interest	21	2	28	51
Total Revenues	21	2	28	51
Expenditures				
Revenues Over Expenditures	21	2	28	51
Other Financing Sources (Uses)				
Operating transfers in	-	-	-	-
Operating transfers out				
Total Other Financing Sources (Uses)				
Revenues and Other Sources Over				
(Under) Expenditures and Other Uses	21	2	28	51
Fund balances at beginning of year	8,400	1,034	14,124	23,558
Fund Balances at End of Year	\$ 8,421	\$ 1,036	\$ 14,152	\$ 23,609

Schedule of Departmental Expenditures (1 of 2)

Town of New Portland, Maine

For the Year Ended December 31, 2021

	Original Budget		Final Budget	Actual	P	ariance ositive egative)
Expenditures						
General Government:						
Officers' salaries	\$ 105,338	\$	105,338	\$ 106,680	\$	(1,342)
Town charges	12,000		12,000	9,108		2,892
Town office	11,220		11,220	43,128		(31,908)
Social security	10,000		10,000	10,131		(131)
Insurance	30,649		30,649	29,482		1,167
Tax assessing	2,861		2,861	111		2,750
Tax software	11,023		11,023	11,022		1
Town Historian	500		500	500		-
MMA	1,870		1,870	1,870		-
Planning board	4,380		4,380	-		4,380
Newsletter	4,800		4,800	4,194		606
Audit	8,400		8,400	8,000		400
Administration	-		-	(475)		475
Legal expenses	 3,000		3,000	 2,380		620
Total General Government	 206,041		206,041	 226,131		(20,090)
Public Safety:						
Fire department	52,930		52,930	41,073		11,857
Street lights	5,500		5,500	4,664		836
Animal control	4,709		4,709	1,602		3,107
Ambulance/rescue	16,829		16,829	16,512		317
Total Public Safety	 79,968	_	79,968	 63,851		16,117
Health and Welfare:						
Transfer station	70,847		70,847	60,371		10,476
General assistance	2,000		2,000	1,071		929
Total Health and Welfare	72,847		72,847	61,442		11,405

Schedule of Departmental Expenditures (2 of 2)

Town of New Portland, Maine

For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
-	8			
Public Works:				
Summer roads	134,585	134,585	131,101	3,484
Winter roads	360,000	360,000	356,323	3,677
Total Public Works	494,585	494,585	487,424	7,161
Education:				
MSAD 74	834,363	834,363	834,363	
Debt Service:				
Principal	73,481	73,481	67,022	6,459
Interest	14,573	14,573	14,573	- -
Total Debt Service	88,054	88,054	81,595	6,459
Unclassified:				
County tax	186,135	186,135	184,481	1,654
KVCOG	1,192	1,192	1,192	-
Cemetery headstone maintenance	3,000	3,000	2,000	1,000
Cemetery maintenance	7,380	7,380	6,325	1,055
Library	5,000	5,000	5,000	-
Abatements	1	1	9,559	(9,558)
Food cupboard	2,000	2,000	2,000	
Total Unclassified	204,708	204,708	210,557	(5,849)
Total Departmental Expenditures	\$ 1,980,566	\$ 1,980,566	\$ 1,965,363	\$ 15,203

Schedule of Valuation, Assessment and Collection of Taxes

Town of New Portland, Maine

For the Year Ended December 31, 2021

T 7				
v	ด	ua	tın	n

Real estate	\$ 73,342,600
Personal property	 314,000

Total Valuation \$ 73,656,600

Assessment

Valuation x Rate \$73,656,600 x .0213 \$ 1,568,886 Supplemental taxes 10,247

Total Assessment Charged to Collector \$ 1,579,133

Collection and Credits

Cash collections 1,384,840
Tax abatements 7,507

Total Collection and Credits 1,392,347

2021 Taxes Receivable - December 31, 2021 <u>\$ 186,786</u>