Selectmen’s Meeting Minutes

June 1st, 2021

Roster: Selectmen: Raymond Poulin, Tina Poulin, Wayne Rundlett

Town Manager: Stacie Rundlett

1. Raymond called the meeting to order at 6:30 pm

2. The Board reviewed the minutes from the previous meeting. Wayne motioned to accept them as written, Raymond 2nd and all were in favor.

3. Old Business- There was a brief discussion on the door for the Sand Salt Shed, and the need for an electrician to complete the project. Stacie will look into contacting an electrician to do so.

4. Items by the Public

 a. Christopher Williams, arrived late and there was a discussion regarding the junkyard violation notice that he received. He stated to the Board that he would need another 2 or 3 months to clean up the property that he resides at on Lemon Stream Road. Raymond asked if he could do this in under 2 months, Christopher responded that he could certainly try.

 b. There was a discussion regarding other properties that received a junkyard violation notice. All but one other has made improvements to the property. The Board discussed a property in the West Village that still haven’t properly cleaned up the property and the Selectmen asked Stacie to reach out to the resident and let them know that they have until June 21st to be compliant or they will move forward with penalties, per the Junkyard Ordinance.

5. Department Heads- Kip discussed with the Board the repairs that have been done to the trucks and upcoming repairs that will be done.

6. Items by the Town Manager

a. Review and sign payroll, A/P warrants

7. Items by the Board of Selectmen

 a. Employee evaluations – Raymond turned over to Stacie evaluation sheets for her, the animal control officer (Keith Mudgett), the fire chief (Kip Poulin), the road commissioner (Gary Agren) and the assessor (Audra Swanson). Raymond stated that some of the topics were not applicable for the positions and he answered them to the best of his abilities. Stacie asked if any one of the employees wanted to discuss the evaluations with the Board, if that was okay. Raymond and all Board members responded yes. Raymond asked that Audra Swanson, the tax assessor, to either attend a meeting or two to discuss work done or work to be done or if she would submit some sort of report to keep the Board up to speed on what is going on in the assessing department.

 b. There was a discussion on possible volunteers for West New Portland Cemetery Maintenance. Matt and Kathy Sleeper, who have done the maintenance of the West Cemetery for the last 10 years, stated that they would be willing to take this over. Mike Malesky offered any assistance that he could provide to them as he takes care of the East Cemetery. The Board discussed with the Sleepers all of the responsibilities that they will need to be responsible for. Matt and Kathy stated that they understood and agreed to do all of them. Tina motioned to authorize Matt and Kathy Sleeper to take these duties over, Wayne 2nd and all were in favor.

Raymond inquired about adding the feature for residents to do online re-registrations. We discussed that there is usually around 5,000 to 6,000 generated from the agent fees collected for processing motor vehicle registrations. And that we would lose some of that revenue, but the state does reimburse excise tax money. Raymond stated that he would touch base with Embden, as they do online re-registrations and see what the percentage is for use of this feature so that maybe we could predict an approximate loss of revenue if we did add this feature. Stacie would get more details directly from BMV and report back to the Board with that information.

Tina inquired about changing from a 3-member board to a 5-member board so if someone was unable to attend, there would be enough people present to make decisions for the town. Stacie shared with the Board the knowledge that she had on what the process was, and she would confirm with MMA about it so that the Board had all of the details for this procedure. There was a brief discussion on this being a topic before and how it would increase the budget.

The meeting was adjourned at 7:24 pm the meeting

*These minutes were approved by the Board of Selectmen at the June 21st meeting. smr*