Financial Statements

Town of New Portland, Maine

December 31, 2020

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Town of New Portland, Maine

December 31, 2020

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Independent Auditors' Report

To the Board of Selectmen Town of New Portland New Portland, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of New Portland, Maine, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of New Portland, Maine, as of December 31, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on page 3 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of New Portland, Maine's basic financial statements. The introductory section combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Professional Association

Pendy Powers + Company

Portland, Maine February 8, 2021

Management's Discussion and Analysis

Town of New Portland, Maine

As management of the Town of New Portland, Maine, we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2020. The Town's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

Financial Highlights

- The Town's assets exceeded liabilities by \$1,394,654 as of December 31, 2020, compared to \$1,278,625 as of December 31, 2019.
- The Town's governmental funds General Fund Balance was \$451,686 as of December 31, 2020, compared to \$283,404 as of December 31, 2019.

Overview of the Financial Statements

The Management's Discussion and Analysis introduces the Town's basic financial statements. The basic financial statements include three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The Town also includes in this report supplemental information to the basic financial statements.

Government-wide Financial Statements

The government-wide financial statements include a Statement of Net Position and a Statement of Activities. These statements provide information about the activities of the Town as a whole and present both a long-term and short-term view of the Town's finances. Financial reporting at this level is similar to the accounting used by most private-sector companies.

The Statement of Net Position includes all assets and liabilities, with the difference reported as net position. Over time, increases or decreases in the Town's net position is one indicator of whether its financial health is improving or deteriorating. Evaluation of the overall economic health requires other non-financial factors, such as changes in the Town's property tax base and the condition of the Town's roads, as well as many others.

The Statement of Activities reports the current year change in net position. This statement includes all of the current year's revenues and expenses regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities are divided into two kinds of activities:

• Governmental activities: Most of the Town's basic services are reported here, including the police, fire, general administration, streets, and ambulance. Sales taxes, franchise fees, fines, and state and federal grants finance most of these activities.

Town of New Portland, Maine

• Business-type activities: if the Town charges a fee to customers to help it cover all or most of the cost of certain services it provides.

The Town as Trustee

Reporting the Town's Fiduciary Responsibilities

We exclude these activities from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purpose.

THE TOWN AS A WHOLE

For the year ended December 31, 2020, net position changed as follows:

	Governmental <u>Activities</u>
Beginning net position Increase in net position	\$ 1,278,625 116,029
Ending net position	\$ 1,394,654

Governmental Activities

To aid in the understanding of the Statement of Activities, some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense) revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the Town's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants. Some of the individual line item revenues reported for each function are:

General government Building and pluming permits, clerk fees, marriage licenses, and interest

on taxes.

Public works State highway aid grant.

Health and sanitation State general assistance reimbursements.

All other governmental revenues are reported as other revenues. It is important to note that all taxes are classified as general revenues even if restricted for a specific purpose.

Town of New Portland, Maine

Fund Financial Statements

For governmental activities, these statements focus on how services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside of the government.

Financial Analysis of the Town as a Whole - Government-wide Financial Statements

The following schedule is a summary of net position for the years ended December 31, 2020 and December 31, 2019:

	Governmental Activities							
	<u>2020</u>	<u>2019</u>	Change					
Current and other assets	\$ 822,711	\$ 989,994	\$ (167,283)					
Capital assets	1,106,846	1,134,022	(27,176)					
Total Assets	1,929,557	2,124,016	(194,459)					
Long-term liabilities	470,896	536,119	(65,223)					
Other liabilities	64,007	309,272	(245,265)					
Total Liabilities	534,903	845,391	(310,488)					
Net position:								
Net investment in capital	assets							
net of related debt	635,950	597,903	38,047					
Restricted	23,558	23,495	63					
Unrestricted	735,146	657,227	77,919					
	<u>\$ 1,394,654</u>	\$ 1,278,625	\$ 116,029					

Town of New Portland, Maine

The following schedule is a summary of the statement of activities for the years ended December 31, 2020 and December 31, 2019:

	Governmental Activities						
	2020	Change					
Revenues:							
Program revenues:							
Charges for services	\$ 47,306	\$ 59,166	\$ (11,860)				
Operating grants and							
contributions	37,863	37,090	773				
General revenues:							
Property taxes	1,696,580	1,446,293	250,287				
Excise taxes	175,703	161,150	14,553				
Intergovernmental	219,106	159,959	59,147				
Interest	96	150	(54)				
Miscellaneous	15,498	12,664	2,834				
Total Revenues	2,192,152	1,876,472	315,680				
Eumanaasi							
Expenses: General							
	214 525	202 425	12 110				
General government	214,535	202,425	12,110				
Public safety Public works	160,424 524,046	135,008	25,416				
	· · · · · · · · · · · · · · · · · · ·	406,495	117,551				
Health and sanitation Education	50,777	53,920	(3,143)				
	851,400	821,800	29,600				
Unclassified	245,399	213,365	32,034				
Capital outlays	106	14040	106				
Interest on debt	29,436	14,042	15,394				
Total Expenses	2,076,123	1,847,055	229,068				
Change in Net Position	\$ 116,029	\$ 29,417	\$ 86,612				

Town of New Portland, Maine

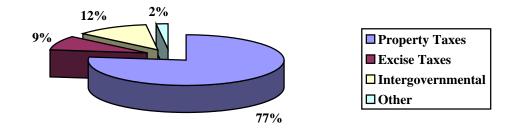
Financial Analysis of the Town's Funds - Fund Financial Statements

Our analysis of the Town's major funds begins with the fund financial statements and provides detailed information about the most significant funds-not the Town as a whole. Some funds are required to be established by State law. However, many other funds are established to help control and manage money for particular purposes or to show the Town is meeting legal responsibilities for using certain taxes, grants, and other money. The Town reports governmental funds and a proprietary fund.

• Governmental funds - Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship, or differences, between governmental activities, reported in the Statement of Net Position and the Statement of Activities, and governmental funds in reconciliation at the bottom of the fund financial statements.

The Town's general fund operating revenues on a budgetary basis were as follows:

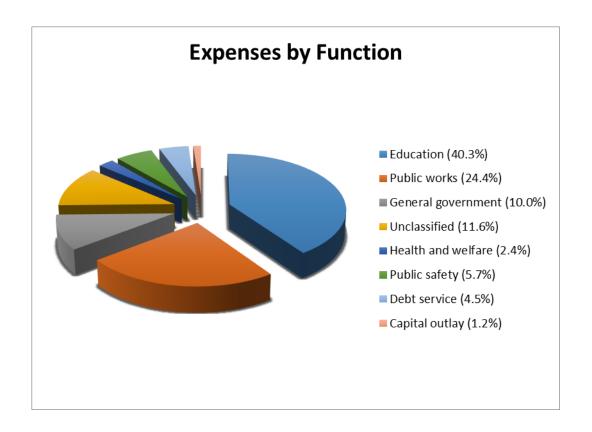
Revenue	FY 20:	20 Amount	Percent of Total	Increase (from F	•
Property Taxes	\$	1,754,580	77%	\$	378,287
Excise Taxes		175,703	9%		14,553
Intergovernmental		278,948	12%		62,813
Other		40,825	<u>2%</u>		(11,919)
Total Revenue	\$	2,250,056	100%	\$	443,734



Town of New Portland, Maine

The Town's general fund operating fund expenditures on a budgetary basis were as follows:

			Percent of	Increase (decrease)
Expenditures	FY 2020) Amount	Total	from F	Y 2019
Education	\$	851,400	40%	\$	29,600
Public works		515,046	24%		117,551
General government		212,515	10%		8,062
Unclassified		245,399	12%		32,034
Health and welfare		50,777	2%		(3,143)
Public safety		119,677	6%		39,007
Debt service		95,089	5%		(10,419)
Capital outlay		24,697	<u>1%</u>		24,697
Total Expenditures	\$	2,114,600	<u>100%</u>	\$	237,389



Town of New Portland, Maine

Capital Assets

As of December 31, 2020, the Town of New Portland's investment in capital assets for its governmental activities amounted to \$1,772,172 for 2020 and \$1,772,172 for 2019. This investment includes land, buildings, equipment, and vehicles. The most significant addition for 2020 was construction to the sand and salt shed.

	Governmental								
		Activ	Increase						
		<u>2020</u> <u>2019</u>				Decrease)			
Land	\$	19,491	\$	19,491	\$	-			
Construction in process		406,338		381,747		24,591			
Land improvements		47,458		47,458		-			
Buildings and improvements		408,067		408,067		-			
Vehicles and equipment		927,788		915,409		12,379			
Totals at cost	\$	1,809,142	\$	1,772,172	\$	36,970			
Total accum depreciation		702,296		638,150		64,146			
Net Capital Assets	\$	1,106,846	\$	1,134,022	\$	(27,176)			

Long Term Liabilities

At year-end, the Town had \$470,896 in outstanding bonds and notes payable balances compared to \$536,119 last year. The town did not borrow any additional funds during the year. Principal payments on existing notes totaled \$65,223 during the year.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, visit the Town Office in New Portland or call 628-4441.

Statement of Net Position

Town of New Portland, Maine

As of December 31, 2020

Aggota		Governmental Activities
Assets Cash		¢ 474.702
		\$ 474,723
Taxes receivable		235,144
Tax liens receivable		76,094
Accounts receivable		36,750
Capital assets, net of accumulated depreciation		1,106,846
	Total Assets	1,929,557
Liabilities		
Accounts payable		52,205
Accrued interest payable		2,965
Taxes paid in advance		8,837
Long-term liabilities:		,
Portion due or payable within one year:		
Bond and notes payable		67,022
Portion due or payable after one year:		07,022
Bond and notes payable		403,874
Dona and notes payable	Total Liabilities	534,903
Net Position		
Net investment in capital assets		635,950
Restricted, expendable		21,858
Restricted, nonspendable		1,700
Unrestricted		735,146
Т	otal Net Position	\$ 1,394,654

Statement of Activities

Town of New Portland, Maine

For the Year Ended December 31, 2020

			Program Revenues					
Eunstian/Programs		Evnances		Operating Charges for Grants and Services Contributions		Governmental Activities		
Function/Programs		Expenses		Services Continu		uributions		Activities
Governmental Activities:	Ф	214.525	Ф	25 227	Φ		Ф	(100.200)
General government	\$	214,535	\$	25,327	\$	-	\$	(189,208)
Public safety		160,424		21,979		-		(138,445)
Public works		524,046		=		37,000		(487,046)
Health and sanitation		50,777		-		863		(49,914)
Education		851,400		-		-		(851,400)
Unclassified		245,399		-		-		(245,399)
Capital outlays		106		-		-		(106)
Interest on long-term debt		29,436						(29,436)
Total Governmental Activ	ities <u>\$</u>	2,076,123	\$	47,306	\$	37,863		(1,990,954)
	Taxes: Pro Exc Intergo	operty cise overnmental t income						1,696,580 175,703 219,106 96
	Miscel	laneous						15,498
				Total Ger	neral	Revenues		2,106,983
				Change	in Ne	et Position		116,029
	Net po	sition at beg	innin	g of year				1,278,625
			Ne	t Position	at En	d of Year	\$	1,394,654

Balance Sheet - Governmental Funds

Town of New Portland, Maine

As of December 31, 2020

		General	Other Governments Funds		Gov	Total vernmental Funds
Assets						
Cash	\$	403,148	\$	71,575	\$	474,723
Taxes receivable		235,144		-		235,144
Tax liens receivable		76,094		-		76,094
Accounts receivable		36,750		-		36,750
Due from other funds		23,592				23,592
Total Assets	\$	774,728	\$	71,575	\$	846,303
Liabilities, Deferred Inflows of Resources and Fun Liabilities	ıd B	alances				
Accounts payable	\$	52,205	\$	-	\$	52,205
Taxes paid in advance		8,837		-		8,837
Due to other funds		_		23,592		23,592
Total Liabilities		61,042		23,592		84,634
Deferred Inflows of Resources						
Unavailable revenue - property taxes		262,000				262,000
Total Deferred Inflows of Resources		262,000		-		262,000
Fund Balances						
Nonspendable:						
Permanent Fund		_		1,700		1,700
Restricted:						
Permanent Fund		-		21,858		21,858
Assigned:						
Special Revenue Fund		-		24,425		24,425
General Fund		73,569		-		73,569
Unassigned:						
General Fund		378,117				378,117
Total Fund Balances		451,686		47,983		499,669
Total Liabilities, Deferred Inflows of						
Resources and Fund Balances	\$	774,728	\$	71,575	\$	846,303

Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position

Town of New Portland, Maine

As of December 31, 2020

Total Fund Balances - Governmental Funds			\$ 499,669
Amounts reported for governmental activities in the Statement of Net Position are different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of capital assets, net of accumulated depreciation is:			1,106,846
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under the accrual method. The balance in unavailable revenue - property taxes in the governmental funds as a deferred inflow is:	l.		262,000
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term and related liabilities at year-end consist of:	¢.	(4 5 0 00 0)	202,000
Bonds and note payable Accrued interest payable	\$ 	(470,896) (2,965)	(473,861)
Total Net Position - Governmental Activities			\$ 1,394,654

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds

Town of New Portland, Maine

For the Year Ended December 31, 2020

	General		Other Governmental Funds		Go	Total vernmental Funds	
Revenues							
Taxes							
Property	\$	1,754,580	\$	-	\$	1,754,580	
Excise		175,703		-		175,703	
Intergovernmental		278,948		-		278,948	
Miscellaneous		40,825		96		40,921	
Total Revenues		2,250,056		96		2,250,152	
Expenditures							
Current							
General government		212,515		-		212,515	
Public safety		119,677		-		119,677	
Public works		515,046		-		515,046	
Health and welfare		50,777		-		50,777	
Education		851,400		-		851,400	
Unclassified		245,399		-		245,399	
Debt service - principal		65,223		-		65,223	
- interest		29,866		-		29,866	
Capital outlay		24,697				24,697	
Total Expenditures		2,114,600				2,114,600	
Revenues Over Expenditures		135,456		96		135,552	
Other Financing Sources (Uses)							
Operating transfers in		32,826		_		32,826	
Operating transfers out		-		(32,826)		(32,826)	
Total Other Financing Sources (Uses)		32,826		(32,826)		-	
Revenues and Other Sources Over							
(Under) Expenditures and Other Uses		168,282		(32,730)		135,552	
Fund balances at beginning of year		283,404		80,713		364,117	
Fund Balances at End of Year	\$	451,686	\$	47,983	\$	499,669	

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

Town of New Portland, Maine

As of December 31, 2020

Net Change in Fund Balances - Total Governmental Funds		\$ 135,552
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital asset additions as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense differed from capital asset additions in the current period: Capital asset additions	\$ 36,970	
Depreciation expense	 (64,146)	(07.17.6)
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under the accrual method. The current year change in unavailable revenue - property tax revenue reported in the governmental funds and not in the Statement of Activities is:		(27,176) (58,000)
Bond proceeds and entering into capital lease obligations provide current resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. This is the amount by which repayments differed from proceeds from borrowing in the current period:		
Principal portion of debt payments		 65,223
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.		
as expenditures in the governmental funds. Change in accrued interest payable		 430

See accompanying independent auditors' report and notes to financial statements.

\$ 116,029

Change in Net Position of Governmental Activities

Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - General Fund (Budgetary Basis)

Town of New Portland, Maine

For the Year Ended December 31, 2020

							Var	iance with	
		Budgeted Amounts			Act	ual Amounts	Final Budget		
		Original		Final	(Bu	dgetary Basis)	Positiv	e (Negative)	
Revenues									
Taxes									
Property	\$	1,669,469	\$	1,669,469	\$	1,754,580	\$	85,111	
Excise		160,000		160,000		175,703		15,703	
Intergovernmental		163,900		163,900		243,280		79,380	
Miscellaneous		13,775		13,775		40,669		26,894	
Total Revenues		2,007,144		2,007,144		2,214,232		207,088	
Expenditures									
Current									
General government		213,253		213,253		212,515		738	
Public safety		79,596		131,801		116,807		14,994	
Public works		498,346		498,346		504,932		(6,586)	
Health and welfare		61,689		61,689		50,777		10,912	
Education		851,400		851,400		851,400		-	
Unclassified		221,312		221,312		245,399		(24,087)	
Debt service - principal		55,189		55,189		65,223		(10,034)	
- interest		29,866		29,866		29,866		-	
Capital outlay		20,000		20,000		24,697		(4,697)	
Total Expenditures		2,030,651		2,082,856		2,101,616		(18,760)	
Revenues Over (Under) Expenditures		(23,507)		(75,712)		112,616		188,328	
Other Financing Sources (Uses)									
Operating transfers in		37,000		89,205		69,826		(19,379)	
Operating transfers out		(11,100)		(11,100)		(11,100)		-	
Utilization of assigned balances		19,127		19,127		-		(19,127)	
Utilization of unassigned balances		<u>-</u> _		<u>-</u>		-			
Total Other Financing Sources (Uses)		45,027		97,232		58,726		(38,506)	
Revenues and Other Sources Over									
(Under) Expenditures and Other Uses	\$	21,520	\$	21,520		171,342	\$	149,822	
Fund balance at beginning of year (budgetary	y ba	sis)				239,491			
Fund Balance a	at E	nd of Year (F	Budg	getary Basis)	\$	410,833			

Notes to Financial Statements

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies

The Town of New Portland, Maine was incorporated in 1808 and operates under a Selectmen - Town Manager form of government. The accounting policies of the Town of New Portland conform to generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments. The more significant accounting policies established in GAAP and used by the Town are discussed below.

Principles Determining Scope of Reporting Entity

The basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity, as set forth in GAAP include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Town holds the corporate powers of the organization
- the Town appoints a voting majority of the organization's board
- the Town is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Town
- there is fiscal dependency by the organization on the Town

Based on the aforementioned criteria, the Town of New Portland has no component units.

Basis of Presentation

Government-wide Financial Statements

The statement of net assets and statement of activities report information about the reporting government as a whole. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the Government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which are considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures.

Governmental Activities

Governmental funds are identified as either general, special revenue, capital projects, or permanent funds based upon the following guidelines.

The *General Fund* is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Permanent Funds are used to account for resources legally held in trust. All resources of the fund, including any earnings on invested resources, may be used to support the organization as stipulated by the specific trust instrument.

Government-wide Fund Net Position

Government-wide net position is divided into three components:

Net investment in capital assets - consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.

Restricted net position - consist of net assets that are restricted by the Town's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.

Unrestricted - All other net assets are reported in this category.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Governmental Fund Balances

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable – resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitations the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner.

Assigned – resources neither restricted or committed for which a government has a stated intended use as established by Town Selectmen or a body or official to which the Town Selectmen has delegated authority to assign amounts for specific purposes.

Unassigned – resources which cannot be properly classified in one of the other four categories. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

Use of Restricted Resources

The Town has no formal fund balance policy. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting is related to the timing of the measurements made, regardless of the measurement focus applied.

Accrual

Governmental activities in the government-wide financial statements and the fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Modified Accrual

Governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt is recognized when due.

Cash and Cash Equivalents

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments

The Town follows GASBS No. 31, Accounting and Reporting of Certain Investments and External Investment Pools. Under GASBS No. 31, certain investments held by governments are reported at their fair value in the balance sheet. Unrealized gains and losses are included in the statement of revenues, expenditures and changes in fund balance.

Inventories

Inventories of supplies are considered to be expenditures at the time of purchase.

Capital Assets

In the government-wide financial statements, capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line method. Estimated useful lives are as follows: land improvements, 20 years; buildings and improvements, 20 to 50 years; infrastructure, 40 to 50 years; and vehicles and equipment, 5 to 30 years.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

Vacation and Sick Leave

Under the terms of personnel policies, vacation and sick leave are granted in varying amounts. Accumulated unused sick leave is not payable upon separation and therefore is not included as part of compensated absences. The Town accrues unpaid vacation when earned (or estimated to be earned) by the employee. No liability is recorded for accrued compensated absences at December 31, 2020, the inclusion of which would not be material to the financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Budget

The Town of New Portland's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles. The following procedures are followed in establishing budgetary data reflected in the financial statements:

- Early in the second half of the last fiscal year the Town prepared a budget for this fiscal year beginning January 1. The operating budget includes proposed expenditures and the means of financing them.
- A meeting of the inhabitants of the Town of New Portland, Maine was then called for the purpose of adopting the proposed budget after public notice of the meeting was given.
- The budget was adopted subsequent to passage by the inhabitants of the Town.

The Town does not adopt budgets for special revenue funds.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Interfund Activity

Interfund activity is reported as either loans, reimbursements, or transfers. Loans are reported as interfund loan receivables and payables as appropriate and are subject to elimination upon consolidation in the government-wide presentation. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related costs as a reimbursement. Since not all funds maintain a separate cash account, cash is pooled in the General Fund cash account and activity for individual funds are recorded through the General Fund and each respective individual fund through the recognition of a "due to/due from" as appropriate. The due to/from other funds balances are subject to elimination upon consolidation in the government-wide presentation. All interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Town of New Portland, Maine

Note A - Summary of Significant Accounting Policies - Continued

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs are recognized as an expense in the period incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Inflow of Resources

In addition to liabilities, the governmental funds balance sheet reports a separate section for deferred inflows of resources. This separate financial statement section represents an acquisition of fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government only has one type of item, unavailable revenue from property taxes, which arises under the modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item is reported in the governmental funds balance sheet. This amount is deferred and recognized as an inflow of resources in the period that the amounts become available.

Revenue Recognition - Property Taxes

The Town's property tax for the current year was levied September 26, 2020, on the assessed value listed as of April 1, 2020, for all real and personal property located in the Town. Taxes were due September 30, 2020. Interest on unpaid taxes commenced on October 1, 2019, at 9% per annum.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as unavailable revenue from property taxes.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$21,520 (0.9%) for the year ended December 31, 2020.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Town of New Portland, Maine

Note B - Cash

The Town conducts all its banking transactions with its depository bank.

Custodial Credit Risk - Deposits

At December 31, 2020, the carrying amount of the Town's deposits was \$474,723 and the bank balance was \$1,019,485. The difference between these balances relates to deposits in transit, outstanding checks and cash on hand at year-end.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a deposit policy on custodial credit risk. At December 31, 2020, \$697,912 of the Town's bank balance of \$1,019,485 was exposed to credit risk as follows:

Collateralized with securities held by the pledging financial institution

\$ 697,912

Note C - Capital Assets

A summary of capital assets transactions for the year ended December 31, 2020, follows:

	I	Beginning	Λ.	dditions	Dat	inom onto	Ending
Covernmental Activities		<u>Balance</u>	<u> </u>	<u>dditions</u>	Ket	<u>irements</u>	<u>Balance</u>
Governmental Activities:							
Non-Depreciable Assets:							
Land	\$	19,491	\$	-	\$	-	\$ 19,491
Construction in progress		381,747		24,591		-	406,338
Depreciable Assets:							
Land improvements		47,458		-		-	47,458
Buildings and improvements		408,067		-		-	408,067
Vehicles and equipment		915,409		12,379			 927,788
Totals at Historical Cost		1,772,172		36,970		-	1,809,142
Less accumulated depreciation:							
Land improvements		26,958		1,878		-	28,836
Buildings and improvements		187,135		10,202		-	197,337
Vehicles and equipment		424,057		52,066			 476,123
Total accumulated depreciation		638,150		64,146			 702,296
Capital Assets, Net	\$	1,134,022	\$	(27,176)	\$		\$ 1,106,846

Town of New Portland, Maine

Note C - Capital Assets - Continued

Depreciation expense was charged to the following functions:

Governmental activities:

General government	\$ 2,020
Public safety	53,126
Public works	 9,000
Total governmental activities depreciation expense	\$ 64,146

Note D - Interfund Transfers

Interfund transfers for the year ended December 31, 2020 consisted of the following amounts:

Governmental Activities	Tr	ansfers <u>In</u>	Т	ransfers Out	<u>-</u>	Net Fransfers
General Fund: Other Governmental Funds: Special Revenues	\$	30,226	\$	6,634	\$	36,860
Other Governmental Funds: Special Revenues: General Fund		(6,634)		(30,226)		(36,860)
Total Interfund Transfers	\$	23,592	\$	(23,592)	\$	

Transfers are used to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Town of New Portland, Maine

Note E - Long-Term Debt

Long-term liability activity for the year ended December 31, 2020, was as follows:

	Beginning Balance	<u>Additions</u>	Rea	ductions	Ending Balance	Du	mounts e within ne Year
Governmental Activities: Bonds and note payable	<u>\$ 536,119</u>	\$ -	<u>\$</u>	65,223	<u>\$ 470,896</u>	<u>\$</u>	67,022
At December 31, 2020 long	-term debt cons	sisted of the fol	lowin	ıg individı	ial issues:		
Bond payable to Rural Deve annual installments of \$5,99 interest at 4.5% through Oct	3 including	ı			\$ 47,377		
Note payable to a bank in ar of \$15,415 including interest October 2024.					56,945		
Bond payable to a bank in a of \$30,406 including interest September 2025.					139,461		
Bond payable to Maine Mundue in annual installments of variable interest through No.	f \$28,064 inclu				227,113 \$ 470,896		

The annual requirements to amortize long-term debt are as follows:

Year ending December 31:		Principal]	Interest		<u>Total</u>
2021		\$	67,022	\$	12,857	\$	79,879
2022			68,844		11,035		79,879
2023			70,727		9,152		79,879
2024			72,661		7,198		79,859
2025			59,306		5,171		64,477
2026-2030			132,336		9,814		142,150
	Total	\$	470.896	\$	55.227	\$	526,123

Town of New Portland, Maine

Note F - Short-Term Liabilities

The Town obtained short term borrowing in advance of property tax collections, depositing the proceeds in its general fund. This was necessary due to cash flow needs.

Short-term debt activity for the year ended December 31, 2020, was as follows:

	В	eginning					\mathbf{E}_{1}	nding
	Balance		Additions		Re	eductions	Balance	
Tax anticipation note	\$	300,000	\$	550,000	\$	850,000	\$	

Note G - Assigned Fund Balance

At December 31, 2020, the assigned general fund balance consisted of the following:

General Carryforwards:		
Planning board	\$	4,380
Animal control		3,009
Tax assessing		2,861
Transfer station		10,476
Fire department		10,210
Cemetery maintenance		1,380
Audit		400
Other Reserves:		
Fire certification		2,660
Grant matching		22,342
Recreation		1,927
Fire truck		81
Road grant		13,843
	<u>\$</u>	73,569

Town of New Portland, Maine

Note H - Expenditures Over Appropriations

The following appropriations were exceeded by actual expenditures:

Appropriations	<u>Excess</u>	
Town office/charges	\$	29,949
Summer roads		14,184
Winter roads		2,516
TAN interest		10,211
Community Room improvements		667
Salt/salt shed		4,697

Note I - Budget to GAAP Reconciliation

An explanation of the differences between budgetary inflows and outflows and revenues and expenditures determined in accordance with generally accepted accounting principles follows:

Budgetary Basis: Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 193,321
Sources/inflows of resources - reconciling items:	
The Town budgets certain other revenues outside of its general fund that are recognized in the general fund under generally accepted accounting principles	35,824
Transfers from other funds are inflows of budgetary resources but are not transfers for financial reporting purposes	(37,000)
Uses/outflows of resources - reconciling items	
The Town budgets certain expenditures outside of its general fund that are recognized in the general fund under generally accepted accounting principles	(12,984)
Transfers to other funds are outflows of budgetary resources but are not	

Generally Accepted Accounting Principles Basis:

expenditures for financial reporting purposes

Revenues and Other Sources Over (Under) Expenditures and Other Uses <u>\$ 190,261</u>

11,100

Town of New Portland, Maine

Note J - Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town either carries commercial insurance, participates in a public entity risk pool, or is effectively self-insured. Currently, the Town participates in several public entity and self-insured risk pools sponsored by the Maine Municipal Association.

Based on the coverage provided by the pools described above, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded at December 31, 2020.

Note K - Commitments

The Town has entered into agreements with independent contractors to provide snow removal services for the period October 2019 through June 2022.

Future payments under this contract are as follows:

2021 \$ 307,900 2022 \$ 205,267

Combining Balance Sheet Nonmajor Governmental Funds - Other Governmental Funds

Town of New Portland, Maine

As of December 31, 2020

						Total		
		Special			N	onmajor		
		Revenue Permanent				Governmental		
	('	TIF Fund)		Fund		Funds		
Assets								
Cash	\$	48,017	\$	23,558	\$	71,575		
Due from other funds		6,634				6,634		
Total Assets	\$	54,651	\$	23,558	\$	78,209		
Liabilities and Fund Balances Liabilities								
Due to other funds	\$	30,226	\$		\$	30,226		
Total Liabilities		30,226		-		30,226		
Fund Balances								
Nonspendable		_		1,700		1,700		
Restricted		=		21,858		21,858		
Assigned		24,425				24,425		
Total Fund Balances		24,425		23,558		47,983		
Total Liabilities and Fund Balances	\$	54,651	\$	23,558	\$	78,209		

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds - Other Governmental Funds

Town of New Portland, Maine

For the Year Ended December 31, 2020

	Special Revenue (TIF Fund)	Permanent Fund	Total Nonmajor Governmental Funds	
Revenues				
Investment income	\$ 33	\$ 63	\$ 96	
Total Revenues	33	63	96	
Expenditures				
Current	-	-	-	
Total Expenditures				
Revenues Over Expenditures	33	63	96	
Other Financing Sources (Uses)				
Operating transfers in	-	-	-	
Operating transfers out	(32,826)		(32,826)	
Total Other Sources	(32,826)		(32,826)	
Revenues and Other Sources Over				
Expenditures and Other Uses	(32,793)	63	(32,730)	
Fund balances at beginning of year	57,218	23,495	80,713	
Fund Balances at End of Year	\$ 24,425	\$ 23,558	\$ 47,983	

Combining Schedule of Revenues, Expenses and Changes in Other Town Reserves

Town of New Portland, Maine

For the Year Ended December 31, 2020

	Legal Fees Contingency	Fire Certification	Tarring	Grant Matching	Recreation	Fire Truck	Road Grant	Total
Revenues Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,666	\$ 35,666
Interest	φ - -	φ - 35	3	72	3	φ - -	\$ 33,000 45	158
Total Revenues	-	35	3	72	3	-	35,711	35,824
Expenditures	1	2,870	10,113					12,984
Revenues Over (Under) Expenditures	(1)	(2,835)	(10,110)	72	3	-	35,711	22,840
Other Financing Sources (Uses)								
Operating transfers in	-	-	10,000	-	1,100	-	(27,000)	11,100
Operating transfers out			10,000		1 100		(37,000)	(37,000)
Total Other Financing Sources (Uses)	-	-	10,000		1,100		(37,000)	(25,900)
Revenues and Other Sources Over								
(Under) Expenditures and Other Uses	(1)	(2,835)	(110)	72	1,103	-	(1,289)	(3,060)
Reserve balances at beginning of year	1	5,495	110	22,270	824	81	15,132	43,913
Reserve Balances at End of Year	\$ -	\$ 2,660	\$ -	\$ 22,342	\$ 1,927	\$ 81	\$ 13,843	\$ 40,853

Combining Balance Sheet Permanent Funds - Trust Funds

Town of New Portland, Maine

As of December 31, 2020

	Cemetery Funds		Ministerial School Fund		Williams Charity		Total	
		Tullus	School Fund		Charity		10111	
Assets								
Cash	\$	8,400	\$	1,034	\$	14,124	\$	23,558
Due from other funds		-		<u> </u>				
Total Assets	\$	8,400	\$	1,034	\$	14,124	\$	23,558
Liabilities and Fund Balances								
Liabilities								
Due to other funds	\$		\$		\$		\$	-
Total Liabilities		-		-		-		-
Fund Balances								
Nonspendable		1,700		-		_		1,700
Restricted		6,700		1,034		14,124		21,858
Total Fund Balances		8,400		1,034		14,124		23,558
Total Liabilities and Fund Balances	\$	8,400	\$	1,034	\$	14,124	\$	23,558

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Permanent Fund - Trust Funds

Town of New Portland, Maine

For the Year Ended December 31, 2020

	Cemetery Funds		Ministerial School Fund		Williams Charity		Total	
Revenues								
Principal additions	\$	-	\$	-	\$	-	\$	-
Interest		33		2		28		63
Total Revenues		33		2		28		63
Expenditures						-		
Revenues Over Expenditures		33		2		28		63
Fund balances at beginning of year		8,367		1,032		14,096		23,495
Fund Balances at End of Year	\$	8,400	\$	1,034	\$	14,124	\$	23,558

Schedule of Departmental Expenditures (1 of 2)

Town of New Portland, Maine

For the Year Ended December 31, 2020

	Original Budget	•			Actual	Variance Positive (Negative)	
Expenditures							
General Government:							
Officers' salaries	\$ 109,843	\$	109,843	\$	91,006	\$	18,837
Town charges	13,761		13,761		9,073		4,688
Town office	12,405		12,405		47,040		(34,635)
Social security	10,000		10,000		9,896		104
Insurance	31,288		31,288		27,037		4,251
Tax assessing	3,481		3,481		620		2,861
Tax software	12,398		12,398		12,398		-
Town Historian	500		500		500		-
MMA	1,877		1,877		1,877		-
Planning board	4,700		4,700		840		3,860
Newsletter	4,800		4,800		4,553		247
Audit	8,200		8,200		7,800		400
Administration	 _		_		(125)		125
Total General Government	 213,253	_	213,253		212,515		738
Public Safety:							
Fire department	54,470		106,675		93,595		13,080
Street lights	5,500		5,500		5,347		153
Animal control	3,500		3,500		1,672		1,828
Ambulance/rescue	 16,126		16,126		16,193		(67)
Total Public Safety	 79,596		131,801		116,807		14,994
Health and Welfare:							
Transfer station	59,689		59,689		49,213		10,476
General assistance	 2,000		2,000		1,564		436
Total Health and Welfare	 61,689		61,689		50,777		10,912

Schedule of Departmental Expenditures (2 of 2)

Town of New Portland, Maine

For the Year Ended December 31, 2020

_	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Public Works:				
Summer roads	138,346	138,346	152,530	(14,184)
Winter roads	360,000	360,000	352,402	7,598
Total Public Works	498,346	498,346	504,932	(6,586)
Education:				
MSAD 74	851,400	851,400	851,400	
Capital Outlay:				
Salt/salt shed	20,000	20,000	24,697	(4,697)
Debt Service:				
Principal	55,189	55,189	65,223	(10,034)
Interest	29,866	29,866	29,866	
Total Debt Service	85,055	85,055	95,089	(10,034)
Unclassified:				
County tax	191,173	191,173	191,173	_
Community Room Improvements	5,384	5,384	9,327	(3,943)
Security Cameras and System	3,276	3,276	-	3,276
KVCOG	1,228	1,228	1,173	55
Cemetery headstone maintenance	3,750	3,750	2,370	1,380
Cemetery maintenance	6,000	6,000	6,000	-
Library	9,000	9,000	9,000	-
Abatements	1	1	24,856	(24,855)
Food cupboard	1,500	1,500	1,500	
Total Unclassified	221,312	221,312	245,399	(24,087)
Total Departmental Expenditures	\$ 2,030,651	\$ 2,082,856	\$ 2,101,616	\$ (18,760)

Schedule of Valuation, Assessment and Collection of Taxes

Town of New Portland, Maine

For the Year Ended December 31, 2020

 Real estate
 \$ 72,271,620

 Personal property
 314,000

Total Valuation \$ 72,585,620

Assessment

Valuation x Rate \$72,585,620 x .0230 \$ 1,669,469 Supplemental taxes 27,111

Total Assessment Charged to Collector \$ 1,696,580

Collection and Credits

Cash collections 1,444,702
Tax abatements 23,513

Total Collection and Credits 1,468,215

2020 Taxes Receivable - December 31, 2020 \$ 228,365