

## Selectmen's Meeting Minutes 11-16-2015

Selectmen Present: Wayne Rundlett, Mike Senecal, Andrea Reichert

Present: Stacie Rundlett, Judi Wills, Marilyn Gorman, Kristen Mitchell, Brian Rundlett

Andrea called the meeting to order at 6:35p.m.

Selectmen reviewed the minutes from previous meeting. Wayne motioned to accept them as written, Mike 2<sup>nd</sup> and all were in favor.

Selectmen reviewed and signed payroll and accounts payable warrants. There was a discussion regarding the date for a public hearing for 2 dangerous buildings. A tentative date was set for Dec. 1<sup>st</sup> unless more time is needed. Stacie will update selectmen. There was a discussion regarding the demo permit for KNTS. The selectmen were having a KNTS meeting and would clarify a few things and let Stacie know proper procedures. Stacie reviewed with the board the 2 budget requests for the 2016 budget. The New Portland Community Library has asked for \$8,000 and the People Who Care Food Cupboard asked for \$1,000 to be appropriated at the 2016 town meeting. There was a brief discussion regarding scheduling budget talks for 2016. It was proposed to review some budget requests for 2016 at the December 1<sup>st</sup> meeting. The board decided to cancel the December 21<sup>st</sup> meeting and reschedule it for December 15<sup>th</sup> instead.

Andrea discussed the rumors that were going around about the taxes being changed and how it affected Stacie in town and out of town. She proposed that they draft a brief letter stating that the Board of Selectmen found no truth to the rumors after investigating this. Mike motioned to go ahead with a letter for the public to clear up the rumor. Wayne 2<sup>nd</sup> and all were in favor. Judi and Marilyn applauded the board members for doing this.

Stacie also discussed with the board that she had discovered an error she made in payroll. That an employee had been getting over paid each month since March 31<sup>st</sup>. There was a brief discussion. Mike motioned to not over expend that budget line as this employee was not being shorted any money, just over paid each month. Andrea 2<sup>nd</sup> all were in favor. Andrea asked Stacie to notify the employee as soon as possible and that questions regarding this can be directed to the board of selectmen.

There was a discussion regarding an upcoming scheduled meeting with the Somerset County Commissioners. Mike and Wayne would not be able to attend. Andrea, Stacie and Kip would be representing the Town of New Portland at the workshop on November 18<sup>th</sup>.

Kristen discussed with the board her budget request to increase the ballot clerks pay from minimum wage of \$7.50 to \$8.50. There was a brief discussion, Mike proposed for it to be \$9.50 an hour as it is a very important position. This will be discussed more at the budget meetings.

Andrea motioned to enter into executive session for personnel matters pursuant to 1 M.R.S.A. § 405(6) (A), Mike 2<sup>nd</sup> and all were in favor. Executive session began at 6:55p.m.

At 8:21 p.m. the board members exited the executive session and went back into a public session

They noted that they had completed employee evaluations. They asked Stacie to invite Kip, Gary and Terri to the meeting scheduled for December 15<sup>th</sup> to review their evaluations.

Mike motioned to adjourn the meeting, Wayne 2<sup>nd</sup> and all were in favor.

Meeting adjourned at 8:22 p.m.

*These minutes were approved by the Board of Selectmen at the December 01 meeting. smr*